



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2317

Minutes of the Meeting of West Hoathly Asset and Highways Committee held on Monday 18th September 2023 at 7:30pm in West Hoathly Village Hall

Members

Paul Brown (Chairman)*
Bob Darvill
Martin Robinson
Claire Hilton

Douglas Denham St Pinnock
Amy Marshall (Vice Chairman)
Peter Browne

* denotes absence

Also present:

Leanne Andrews (Clerk)

There were no members of the public present.

109) To receive apologies for absence

Apologies were received from Cllr Paul Brown

110) To receive declarations of interest from Councillors in respect of any matter on the Agenda

As a Governor of West Hoathly Primary School Cllr Bob Darvill declared an interest in item 11

111) To approve minutes of the Meeting of the Asset & Highways Committee held on 18th July 2023 (Document Reference 2317)

The minutes were approved, and the Chairman signed them as a true record

112) To receive the clerk's report and note any points of interest

The Clerks report was received.

113) To review expenditure against budget for the year to 11th September 2023

The expenditure was noted.

Assets

114) To receive report on the Allotments

It was noted that the annual allotment invoices will soon be issued to plot holders.

After discussion it was agreed to not have another allotment holders meeting this year.

115) To receive report on Finche Field

- a) To discuss the planters at Vinols Cross

Cllr Darvill shared a proposal for a design competition, welcoming ideas from the local community. It was agreed to proceed with the proposal. Cllr Darvill and Cllr Douglas Denham St Pinnock to develop the idea.

- b) To discuss gate at entrance to lower allotments

The committee considered two quotes, one for a metal gate and another for 2 metal posts. After discussion it was agreed to consider budgeting for this work next year if there is still a need for the gate/posts.

It was agreed to ask the handyman to install a chain between the two wooden posts already in place and purchase a sign that says 'allotment holders only'

116) Pavilion

- a) To receive the feedback following the meeting with the plumber and agree next steps

The quotation was received, the Clerk explained that 3 quotes would need to be obtained before the committee could agree the work. Clerk to enquire whether the work could be funded with S106 money.

117) Sharpthorne New Playground

The Clerk met with a contractor to discuss options for new equipment that could be installed in place of the slide, as agreed at the last meeting. Quote to be available for next meeting.

- a) To receive an update on the installation of a self-closing gate

It was noted that as WHPC are not the landowners we are unable to apply to the WSCC Public Rights of Way Team for the permission to install the gate. Clerk has contacted MSDC.

Highways

118) To note issues on parish footpaths and bridleways

It was noted that the inspection report for the parish has been completed, FP WH1 and 43WH were flagged as needing repair.

119) To discuss feedback from residents regarding installation of a white bar line on North Lane

The feedback from residents was discussed, after consideration the committee agreed not to extend the white bar line on North Lane outside North Dane Cottages.

120) To receive an update following the meeting with the WSCC Highways Manager regarding the Community Highways Scheme

It was noted that the meeting has been postponed and will now take place on Friday 22nd September.

General

121) To review the Local Winter Management Plan

The Winter Management Plan was reviewed, it was agreed to ask Will Buckley if Marlpit Road and Bayhams Field could be moved to priority one when the WSCC Winter Resilient Plan is triggered.

122) To note any correspondence received

A member of the public had written to the Chairman regarding the uncut hedge in the Hollow bordering Shagswell Meadow. Clerk following up with landowner.

123) To note items of interest or for consideration at the next meeting

- **Finche Field Management Plan**
- **Sharpthorne Christmas Tree**

Date of next meeting 13th November 2023

There being no further business the meeting closed at 20:40

Chairman-----