



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2402

Minutes of the Meeting of West Hoathly Parish Council held on Monday 29th January 2024 at 7:30pm in West Hoathly Village Hall

Members

Ken Allfree

Will Buckley

Martin Robinson (Vice Chairman)*

Bob Darvill

Peter Browne*

Paul Brown

Claire Hilton

Douglas Denham St Pinnock (Chairman)

Amy Marshall

* denotes absence

Also present:

Leanne Andrews (clerk)

Anita Emery (RFO)

County Cllr Garry Wall

District Cllr Lorraine Carvalho

There was 1 member of the public present. The member of the public made representation on their planning application, DM/23/1679 that is on the agenda. The member of the public explained how exiting their driveway onto Top Road/ Tyes Cross is extremely difficult and very dangerous. East Sussex County Council have agreed to visit the site to better understand the issues. It was noted that District Cllrs Paul Brown & Lorraine Carvalho have also attended a site visit.

259) To receive apologies for absence

Apologies were received from Cllr Peter Browne and Cllr Martin Robinson.

260) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda

There were none

261) To approve minutes of the Meeting of West Hoathly Parish Council held on 27th November 2023 (Document Reference 2323)

The minutes were approved as a true record and signed by the chairman

262) To receive the clerk's report

The clerk's report was received. It was noted that the Clerk has emailed ESCC Highways regarding the poor state of Grinstead Lane and has asked for more information on when any substantive patching / resurfacing work is due to take place.

263) To receive Councillor reports

a) West Sussex County Councillor Report – Cllr Garry Wall

- Community Highway Scheme -Cllr Wall explained how West Hoathly Parish Council's Community Highways Scheme application has not met the requirements, however, he is hopeful we may get some help to improve the junction.
- 84 Bus - Following the motion passed in November, Cllr Wall agreed to support the Council in trying to improve the 84 bus service and agreed to assist setting up a meeting with County Council and Metrobus officers.
- Budget - cabinet have proposed an increase in core council tax of 2.99%, plus an additional adult social care precept of 2%.
- Book to Recycle' - From 12 February residents will need to book a slot before they visit any Recycling Centre in West Sussex, which will now include Billingshurst, Burgess Hill, East Grinstead, Midhurst, and Chichester Recycling Centres. Slots can be booked up to 14 days in advance.

Mid Sussex District Councillor Report- Lorraine Carvalho

- Draft District Plan - Mid Sussex District Council has published a submission draft District Plan 2021-2039 for consultation from the 12th January, closing 23:59 on the 23rd February 2024
- Brickworks -The Brickworks planning application is expected to be considered by the planning committee in March.
- Corporate plan and Budget- The draft Corporate Plan and Budget has been produced in extremely challenging times with significant financial and economic pressures both nationally and locally. A balanced position for 2024/25 is presented, this relies on the use of the General Reserve. 2.95% increase proposed.
- Food Waste Collection- looking at a possible launch date of 2026.
- Cllr Carvalho visited Fair Tye, Tyes Cross to discuss the planning application DM/23/1679

b) Mid Sussex District Councillor Report- Cllr Paul Brown

- Cllr Brown and Cllr Carvalho are both members of the Clair Hall Cross Party working group.
- Land North of Top Road (WH NP Policy WH8a) has been submitted to MSDC Planning for pre-app advice. Cllr Brown attended the pre-application meeting, and the application is still awaiting determination.
- Conversion of Barns at Philpots Manor School. The Planning Officer has advised that it is too late to call in the application.
- The proposed budget was approved by the scrutiny committee and has now been passed to the cabinet.
- The Infrastructure Funding Statement has been published.

264) Planning applications**a) To note decisions from the Local Authority**

The following applications have been granted permission

DM/23/2994 - Wickenden Farm

b) To consider planning applications received from the Local Authority

DM/23/1679 - Fair Tye, Tyes Cross, Sharpthorne

Timber framed twin car port garage with enclosed garden store and home office / studio above. Amended Block Plan received 20.12.2023, showing position of building relocated into rear garden.

The Parish Council continue to have **no objections**

DM/23/3237/3238 - Burstow Cottage, Hammingden Lane, Highbrook

Demolition of existing chimney, first floor internal reconfiguration, associated fenestration alterations and single storey rear extension.

Listed Building Consent

The Parish Council has **no objections**

DM/23/0650 - Priory Cottage, 7 Hilltop Road, West Hoathly

First Floor loft conversion/extension with internal refurbishment (amended plans received 21.12.2023)

The Parish Council has **no objections**

DM/23/3199 - 21 Hamsey Road, Sharpthorne

Demolition of existing single-storey extension to rear of property and construction of new single-storey extension with flat roof and skylight

The Parish Council has **no objections**

DM/24/0121 - Wickenden Manor, Chilling Street, Sharpthorne

Variation of condition No:2 of planning application DM/20/4179 to amend the approved plans to allow for design changes

The Parish Council has **no objections**

DM/23/2790 - 1 Cleveland Cottages, Ardingly Road, West Hoathly

Installation of 2m high acoustic fence along the east side of the boundary, running parallel to the road and set back between 2.7m and 3m from the road, behind an existing roadside hedge (to be retained). The fence will include a gate. (Revised plan and updated description agreed 24.01.2024)

The Parish Council has **no objections**

265) To note the following licensing application

LI/24/0020- All Things Fungi Ltd, Chiddinglye Farm Selsfield Road West Hoathly-Premises Licence

The licensing application was noted

266) To review the Financial Statements

a) To approve the **Parish Council** bank reconciliations against corresponding bank statements

b) To note the **Parish Council** combined bank rec and year to date accounts

The Parish Council Financial Statements were noted.

c) To approve the **Trustees of West Hoathly Village Hall** bank reconciliations against corresponding bank statements

d) To note the **Trustees of West Hoathly Village Hall** combined bank rec and year to date accounts

The Trustees of West Hoathly Village Hall Financial Statements were noted

267) To ratify and approve the payments for January 2024

a) To approve the **Parish Council** expenditure as itemised on the schedule

Two additional payments were presented for January

1. £215.00 – Gary Coxhall

2. £262.50 – Derek Shurvell

The payments of £6,941.52 for January were unanimously ratified and approved.

b) To approve the **Trustees of West Hoathly Village Hall** expenditure as itemised on the schedule

The payments of £1,609.41 for January were unanimously ratified and approved

268) To approve budget of £98,470 and a precept request of £96,470 for 2024-2025 which equates to approximately 8.58% increase (approximately £0.15 per week increase on tax band D), noting using £2k of general reserves to reduce precept request

The budget of £98,470 was agreed and the precept request of £96,470 for 2024-2025 was agreed, noting using £2k of general reserves to reduce precept request.

269) To consider any nominations for Mid Sussex Applauds 2024

Three nominations were agreed.

270) To agree an agenda for the Parish Assembly on the 4th March 2024

It was agreed to invite the new Ashdown Forest CEO. If they are unable to attend it was agreed to invite a highways representative.

271) To note the change in website host from the 1st April 2024

The change in website host was noted.

272) To consider any comments on the Submission Draft Mid Sussex District Plan 2021-2039: Regulation 19 Consultation

It was agreed not to comment

273) To receive Committee Reports

- a) To note Minutes of Meetings taken place
 - i) Asset & Highways Committee meeting 15th January 2024 (document reference 2401)

Cllr Brown explained how he has managed to download three sets of SID data from the different sites. He hopes to make further progress and report the findings at the next Asset & Highways meeting in March.

274) To receive reports from external meetings attended by councillors

Cllr Douglas Denham St Pinnock was unable to make the last Ashdown Forest Liaison meeting, however, the minutes have been circulated to councillors.

275) To receive correspondence

The correspondence was noted

276) To note items of interest or items for inclusion at next meeting of the Parish Council

Date of next meeting 26th February 2024

There being no further business the meeting closed at 21:02

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Chairman-----