

**TRUSTEES OF
WEST HOATHLY VILLAGE HALL**

Charity Registration Number: 305328

Document Reference A2019

To all members of the **West Hoathly Village Hall Management Committee**:
You are summoned to attend a meeting of the West Hoathly Village Hall Management Committee to be held on **Monday 8th June 2020** at 7:30pm.



H M Schofield
Clerk to West Hoathly Parish Council

This meeting will be held as a virtual meeting. If any member of the public wishes to comment on an agenda item or virtually attend the meeting please email the clerk (clerk@westhoathly.gov.uk) before 12:00 pm Monday 8th June.

The public and press have a right and are welcome to attend this meeting

Agenda

Questions from members of the public.

- 1) To receive apologies for absence
- 2) To receive declarations of interest from Councillors in respect of any matter on the Agenda
- 3) To approve the minutes of the Meeting of West Hoathly Village Hall Management Committee held on 17th February 2020 ([Document Reference 2004](#)) and 18th May 2020 ([Document Reference 2017](#))
- 4) To receive the [clerk's report](#) and note any point of interest
- 5) To monitor [actual expenditure v budget](#) to 31st May 2020
- 6) To consider the financial position for the Village Hall and the impact of closure due to the Covid-19 pandemic.
- 7) To consider steps that may need to be taken prior to the re-opening of the Hall.
- 8) To receive and review the [Annual Report of the Trustees of West Hoathly Village Hall](#) for the year ending 31st March 2020 prior to approval by the Parish Council.
- 9) To consider the quote for re-sealing the floor.
- 10) To consider next steps in the Village Hall and Flat refurbishment
- 11) To note items of interest or items for inclusion at the next meeting

Date of next meeting 19th October 2020