

**TRUSTEES OF
WEST HOATHLY VILLAGE HALL**

Charity Registration Number: 305328

Document Reference A2029

To all members of the **West Hoathly Village Hall Management Committee**:
You are summoned to attend a meeting of the West Hoathly Village Hall Management Committee to be held on **Monday 19th October 2020** at 7:30pm.



H M Schofield
Clerk to West Hoathly Parish Council

This meeting will be held as a virtual meeting. If any member of the public wishes to comment on an agenda item or virtually attend the meeting please email the clerk (clerk@westhoathly.gov.uk) before 12:00 pm Monday 19^h October.

The public and press have a right and are welcome to attend this meeting

Questions from members of the public.

- 1) To receive apologies for absence
- 2) To receive declarations of interest from Councillors in respect of any matter on the Agenda
- 3) To approve the minutes of the Meeting of West Hoathly Village Hall Management Committee held on the 08th June 2020
- 4) To receive the clerk's report and note any point of interest
- 5) To monitor actual expenditure v budget to 31st September 2020
- 6) To receive an update on the hall usage.
- 7) To review quotes received for the Village Hall and Flat refurbishment projects and agree next steps.
- 8) To note items of interest or items for inclusion at the next meeting

Date of next meeting 15th February 2020