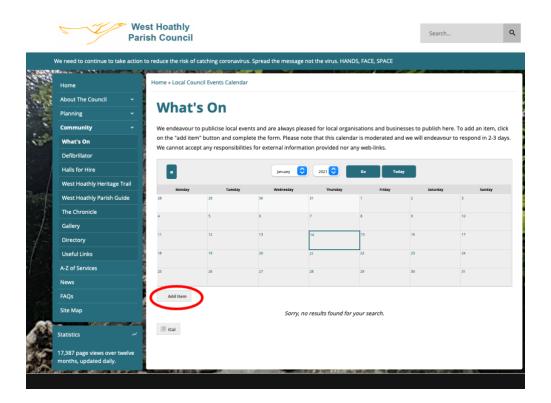
## WHPC Website - What's On Calendar entry

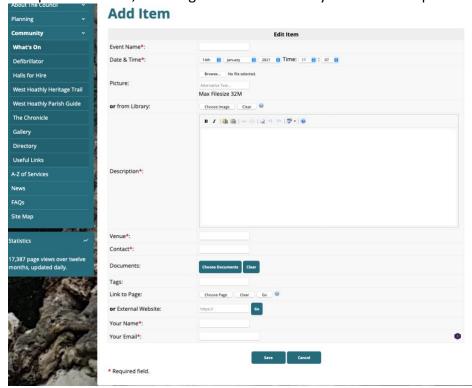
1. Go to the What's on page on the WHPC website

https://www.westhoathly.gov.uk/local-events.html

2. Click on "add item"



3. Complete the form, ensuring that the mandatory fields are completed



- 4. Click Save
- 5. The entries are moderated. Please allow 2-3 days for us to respond.
- 6. As moderation is a manual process, it would be helpful if you could email <a href="Claire.Hilton@westhoathly.gov.uk">Claire.Hilton@westhoathly.gov.uk</a> to let us know that you have submitted a request. Please also use this email if your post does not appear after 2-3 days.