

**TRUSTEES OF
WEST HOATHLY VILLAGE HALL**

Charity Registration Number: 305328

Document Reference A2220

To all members of the **Trustees of West Hoathly Village Hall**:

You are summoned to attend a meeting of the Trustees of West Hoathly Village Hall to be held on **Monday 25th July 2022** in West Hoathly Village Hall at 8:30pm or on completion of the Parish Council meeting if this is later.

Leanne Andrews
Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

Questions from members of the public.

- 1) **To receive apologies for absence**
- 2) **To receive declarations of interest from members in respect of any matter on the Agenda**
- 3) **To approve the minutes of the Meeting of the Trustees of West Hoathly Village Hall held on the 28th March 2022 (2210) and the minutes of the Meeting of the Trustees of West Hoathly Village Hall held on the 23rd May 2022 (2213)**
- 4) **To approve the Annual Report of the Trustees of West Hoathly Village Hall for the year ending 31st March 2022**
- 5) **To receive an update on the archive store/staircase replacement project**
- 6) **To agree a recommendation from the West Hoathly Village Hall Management Committee to proceed with stage 1 & 2 (Topographical survey and Feasibility Study) with the chosen contractor, at the cost of £2,490.**
- 7) **To note items of interest or items for inclusion at the next meeting**

Date of next meeting: TBC