



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Asset and Highways Committee Clerks Report October 2022

Actions taken and other points of information since last meeting.

- The Vehicle Activated Sign at the entrance to West Hoathly, and similarly the one in Sharpthorne are not working. Both devices have been reported to WSCC by the clerk.
- The school crossing patrol light was faulty w/c 26th Sept, it was reported by the clerk and fixed the same day.
- Richard Speller has agreed to fix the Cluster SID. No timescale for repair has been given.
- Public Conveniences: A new toilet seat has been fitted to the toilet in the men's. The chain in the ladies has been reported as broken, the plumber has been made aware and is arranging repair.
- Wallgate Machines: The clerk has contacted some other local clerks to see whether they have any recommendations for contractors to repair faulty machines. Other councils appear to be in a similar position to us with machines that are now out of warranty, however their devices are currently functioning as they should be. A local plumber is currently having a look at the devices to establish whether he may be able to fix them.
- A footpath closure request has been submitted to WSCC for the closure of footpath 45WH whilst the replacement of Finche Field Steps work is completed.
- Finche Field Steps repair is schedule to take place w/c 24th October during half term.
- The annual mow of Finche was completed at the beginning of August.
- A large wasp nest was found at the entrance to Finche Field car park. The nest was treated by a pest controller on two separate visits, due to the size of the nest.
- The salt bin audit has been completed for WSCC, salt bins have been topped up where necessary and a bag of salt has been delivered to Hook Farm.
- The fencing extension at the top of the steep steps in Finche Field has been completed by the handyman.
- The handyman is aware of the fencing in need of repair in Finche Field and will fix in due course.
- The defibrillators were recalled due to a software fault, both devices were sent away for repair and are now back in place.
- The tender documents have been sent to 5 contractors for the Maintenance Contract of North Lane Recreation Ground.
- All allotment invoices have been issued for 2022/22
- The agreed additional allotment rules have been issued to all allotment holders.

Information relating to items on the agenda

Item 7 Allotments

- Notice to quit letters have been sent to 3 plot holders following no seen improvements to the plots after initial letters were sent.
- The handyman is working on building a new cover for the water tank at the upper and lower allotments.
- The trees at the lower allotments are now covering large parts of the roadside plots. The plot holder of plot A12 would like permission to remove a large branch from the tree shading their plot.
- As agreed last year, allotment rent has increased to £19 per half.

Item 8- Tree Management Policy sent to councillors via email

Item 10- Details sent to councillors via email

Item 11- Report sent to councillors via email

Item 12- Richard Speller has given the council permission to reinstate the rocks at the Hollow/ North Lane entrance- next steps to be agreed.

Item 13- The wooden bins grit bins located at the junctions of Church Hill and Highbrook Lane and Chapel Row and North Lane need replacing.

October 2022