



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

22nd November 2022

Document Reference A2227

To all members of **West Hoathly Parish Council**

You are summoned to attend a meeting of the **Parish Council** to be held on **Monday 28th November 2022 at 7:30pm in West Hoathly Village Hall.**

Leanne Andrews

Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

Agenda

Questions from members of the public.

- 1) To receive apologies for absence**
- 2) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**
- 3) To approve minutes of the Meeting of West Hoathly Parish Council held on 31st October 2022 (Document Reference 2225)**
- 4) To receive the clerk's report**
- 5) To receive Councillor reports**
 - a) West Sussex County Councillor Report
 - b) Mid Sussex District Councillor Report
- 6) Planning applications**
 - a) To note decisions from the Local Authority**

The following applications have been granted permission

DM/22/2887 - Chiddinglye Farmhouse
DM/22/2913 - Highbrook House
DM/22/3098 - Furthur House
DM/22/0110 - Dodges House
DM/22/3059 - Guillaume Keep
DM/22/3182 - Wickenden Farmhouse

The following application has been refused

DM/22/2849 - Priory Cottage

b) To consider planning applications received from the Local Authority

DM/22/3344 - Duckyls Wood, Vowels Lane, West Hoathly

Oak Tree on Vowels Lane adjacent to telegraph/power pole - fell.)

DM/22/3485 - Fountain Cottage, North Lane, West Hoathly

(T1) Mature Malus – Fell

DM/22/2827 - Wildgoose Stables, Selsfield Common, West Hoathly

Upgrade of an access track on an existing track at Wildgoose Stables, Selsfield Common to serve Wildgoose Units A-E (Amended plans and statement received 02.11.2022. Revised description agreed 15.11.2022

DM/22/1384 - Land Adj. To Cookhams, Top Road, West Hoathly

Erection of 13 dwellings and associated new access and other works. (Amended plans received 15.11.2022 - amendments to layout and design)

DM/22/3449 - 2 Marlpit Road, Sharpthorne

Removal of existing car port and and garage. Erection of single storey side/rear extension.

DM/22/0536 – Moatlands, Vowels Lane, West Hoathly

Conversion to existing garages and studio into a dwellinghouse, together with the construction of a detached garages associated with the dwelling (Amended plans and description 14.11.2022)

DM/22/3567 - Opposite Glebe House, Church Hill, West Hoathly

T1 - Hazel (Corylus avelana) 06YE - coppice

Please note: Any planning applications received in the interim period will also be considered at this meeting

7) To review the Financial Statements to 31st October 2022

- a) Parish Council Bank Reconciliation
- b) Parish Council Summary Receipts and Payments

- c) Trustees of West Hoathly Village Hall Bank Reconciliation
- d) Trustees of West Hoathly Village Hall Summary Receipts and Payments

8) To ratify and approve the payments for November

- a) Parish Council Payments
- b) Trustees of West Hoathly Village Hall Payments

- 9) To consider a grant request from the Royal British Legion**
- 10) To receive a recommendation from the Asset & Highways Committee to use allocated S106 Money to purchase a portable SID**
- 11) To consider any views on the Boundary Commission Review round 2 Proposal**
- 12) To consider any views on the Draft Mid Sussex District Plan 2021-2039 consultation**
- 13) To note the Interim Audit Report**
- 14) To review and approve the Risk Assessment policy including processes and controls for Financial and Self-managed Risks**
- 15) To review the Fixed Asset Register for 2022-23**
- 16) To receive an update from the Bluebell Woods working group**
 - a) To receive a recommendation from the working group to infill the Bluebell Wood site
 - b) To agree the costs for the great crested newt survey
- 17) To receive Committee Reports**
 - a) To note Minutes of Meetings taken place
 - i) Asset & Highways Committee 14th November 2022 (document reference 2226)
- 18) To receive reports from external meetings attended by councillors**
 - Parish Cluster Meeting- 3rd November 2022 (Cllr Douglas Denham St Pinnock, Cllr Paul Brown)
 - Quarry Liaison Meeting – 4th November 2022 (Cllr Douglas Denham St Pinnock, Cllr Will Buckley)
 - Meeting with Ashill Regen- 21st November 2022 (Cllr Douglas Denham St Pinnock, Cllr Ken Allfree, Clerk)
 - WSALC AGM – 25th November 2022 (Cllr Douglas Denham St Pinnock, Cllr Martin Robinson)
- 19) To receive correspondence**
- 20) To resolve in the light of the possible confidential nature of the business to be transacted, that in the public interest, the press and public be temporarily excluded and instructed to withdraw**
- 21) To note the feedback from the Clerks appraisal meeting**
- 22) To note the NJC backdated pay award for the Clerk and RFO**
- 23) To note items of interest or items for inclusion at next meeting of the Parish Council**

Date of next meeting: 19th December 2022 at 7:30pm