

List of Payments made between 24/05/2023 and 20/06/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
20/06/2023	WSCC Local Govt Pension Scheme	232427	556.99		WSCC Local Govt Pension Scheme
20/06/2023	Salaries June	232428	1,998.11		Salaries June
20/06/2023	Colin Gibbs June Salary	232429	103.10		Colin Gibbs June Salary
20/06/2023	D Fretwell Hall cleaning	232430	276.00		D Fretwell Hall cleaning
20/06/2023	HMRC June	232431	672.23		HMRC June
20/06/2023	MULBERRY & CO	232432	54.00		MulBERRY & CO training
20/06/2023	Barcombe Landscapes Ltd	232433	702.00		Barcombe Landscapes Ltd
20/06/2023	British Telecom	232434	65.94		British Telecom
20/06/2023	Monitor Cleaning	232435	255.30		Monitor Cleaning
20/06/2023	phs Group	232436DD	397.00		phs Group
20/06/2023	Steve Tilbury Planning consult	232437	25.00		Steve Tilbury Planning consult
20/06/2023	Gary Coxall	232438	115.00		Gary Coxall maintenance
20/06/2023	LLoyds Bank Charges	CCBANK CHG	3.00		LLoyds Bank Charges CC May
20/06/2023	lloyds cc bank charges	CC	3.00		lloyds cc bank charges
20/06/2023	Laptop repair credit card	CC	20.00		Laptop repair credit card
20/06/2023	Zoom Credit card	CC	143.88		Zoom Credit card
20/06/2023	Land Registry CC	CC	3.00		Land Registry CC
Total Payments			5,393.55		

West Hoathly Parish Council

Bank - Cash and Investment Reconciliation as at 21 June 2023

Confirmed Bank & Investment Balances

Bank Statement Balances

20/06/2023	Current Account	17,341.22
20/06/2023	Deposit Account	114,102.41

131,443.63

Other Cash & Bank Balances

0.00

131,443.63

Unpresented Payments

5,129.45

126,314.18

Receipts not on Bank Statement

0.00

126,314.18

Closing Balance

All Cash & Bank Accounts

1	Current Bank A/c	12,211.77
2	Deposit Account	114,102.41
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	126,314.18

Detailed Receipts & Payments by Budget Heading 20/06/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income							
1076 Precept	44,009	88,018	44,009			50.0%	
1090 Interest Received	0	200	200			0.0%	
1300 Other Income	22	0	(22)			0.0%	
1301 TWHVH CC Income	559	0	(559)			0.0%	
1310 JUBILEE	1,595	0	(1,595)			0.0%	1,595
1610 S106 Receipts	3,243	0	(3,243)			0.0%	
1800 TWHVH Employee Costs	552	0	(552)			0.0%	
	49,981	88,218	38,237			56.7%	1,595
Income :- Receipts							
Net Receipts	49,981	88,218	38,237				
6001 less Transfer to EMR	1,595						
Movement to/(from) Gen Reserve	48,386						
110 Administration							
4000 Salaries	6,733	28,289	21,556		21,556	23.8%	
4001 Hall Cleaning	897	0	(897)		(897)	0.0%	
4002 Handyman Salary	472	1,726	1,254		1,254	27.3%	
4030 Employer On Costs	1,155	7,965	6,810		6,810	14.5%	
4040 Pension	428	0	(428)		(428)	0.0%	
4070 Training/Courses	45	1,200	1,155		1,155	3.8%	
4080 Chairman's Allowance	0	100	100		100	0.0%	
4100 Bank Charges	9	120	111		111	7.5%	
4110 Audit Fees	149	900	751		751	16.5%	
4120 Professional Fees	2,715	0	(2,715)		(2,715)	0.0%	
4130 Premises Licence Fee	0	80	80		80	0.0%	
4140 Subscriptions & Memberships	946	1,500	554		554	63.0%	
4150 Insurance	0	2,000	2,000		2,000	0.0%	
4160 Stationery	0	400	400		400	0.0%	
4170 Telephone & Broadband	329	800	471		471	41.1%	
4180 Website	48	800	752		752	6.0%	
4190 IT	220	650	430		430	33.8%	
4200 Office Expenses	23	0	(23)		(23)	0.0%	
4230 TWHVH CREDIT CARD expenses	559	0	(559)		(559)	0.0%	
4240 Grants & Donations	0	5,000	5,000		5,000	0.0%	
4260 PWLB	0	2,134	2,134		2,134	0.0%	
5000 Jubilee Payments only	1,462	0	(1,462)		(1,462)	0.0%	1,462
	16,190	53,664	37,474	0	37,474	30.2%	1,462
Administration :- Indirect Payments							
Net Payments	(16,190)	(53,664)	(37,474)				
6000 plus Transfer from EMR	1,462						
Movement to/(from) Gen Reserve	(14,728)						

Detailed Receipts & Payments by Budget Heading 20/06/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
120 Allotments							
1500 Allotments Rent	0	600	600			0.0%	
Allotments :- Receipts	0	600	600			0.0%	0
4300 Water Charges	0	250	250		250	0.0%	
4420 Maintenance	0	250	250		250	0.0%	
Allotments :- Indirect Payments	0	500	500	0	500	0.0%	0
Net Receipts over Payments	0	100	100				
130 Finche Field							
4400 Grass Cutting	525	1,350	825		825	38.9%	
4410 Finche Field Mowing	0	350	350		350	0.0%	
4420 Maintenance	73	500	427		427	14.5%	
4430 Bramble Clearing	0	200	200		200	0.0%	
Finche Field :- Indirect Payments	598	2,400	1,802	0	1,802	24.9%	0
Net Payments	(598)	(2,400)	(1,802)				
140 North Lane Recreation Ground							
1600 NLR Hire Fees	0	500	500			0.0%	
North Lane Recreation Ground :- Receipts	0	500	500			0.0%	0
4300 Water Charges	22	0	(22)		(22)	0.0%	
4420 Maintenance	0	250	250		250	0.0%	
4500 NLR Maintenance Contract	585	3,200	2,615		2,615	18.3%	
North Lane Recreation Ground :- Indirect Payments	607	3,450	2,843	0	2,843	17.6%	0
Net Receipts over Payments	(607)	(2,950)	(2,343)				
150 Sharpthorne Old Playground							
4400 Grass Cutting	0	250	250		250	0.0%	
4420 Maintenance	0	100	100		100	0.0%	
Sharpthorne Old Playground :- Indirect Payments	0	350	350	0	350	0.0%	0
Net Payments	0	(350)	(350)				
160 Playgrounds							
4420 Maintenance	0	1,000	1,000		1,000	0.0%	
4550 Playbark	0	300	300		300	0.0%	
4560 Inspections	0	750	750		750	0.0%	
Playgrounds :- Indirect Payments	0	2,050	2,050	0	2,050	0.0%	0
Net Payments	0	(2,050)	(2,050)				

Detailed Receipts & Payments by Budget Heading 20/06/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>170</u> <u>Infrastructure</u>							
1700 Wayleave	0	46	46			0.0%	
Infrastructure :- Receipts	<u>0</u>	<u>46</u>	<u>46</u>			<u>0.0%</u>	<u>0</u>
4420 Maintenance	265	2,000	1,735		1,735	13.3%	
4600 Dog & Litter Bins	0	1,850	1,850		1,850	0.0%	
4620 Hanging Baskets	0	50	50		50	0.0%	
4630 Sharpthorne Christmas Tree	0	150	150		150	0.0%	
4640 Tree Work and Surveys	310	2,500	2,190		2,190	12.4%	
4641 Bluebell Wood Management	170	2,800	2,630		2,630	6.1%	
4650 Selsfield Common	0	100	100		100	0.0%	
4660 Sharpthorne Green	0	300	300		300	0.0%	
4670 Vinols Cross Area	45	600	555		555	7.5%	
4680 Cookhams Wood Verge	0	400	400		400	0.0%	
4690 Grit Bins	0	250	250		250	0.0%	
4720 Work on Bank Broadfield	0	750	750		750	0.0%	
4740 Verge alongside Courtlands	0	500	500		500	0.0%	
5010 S106 Expenditure	3,243	0	(3,243)		(3,243)	0.0%	
Infrastructure :- Indirect Payments	<u>4,033</u>	<u>12,250</u>	<u>8,217</u>	<u>0</u>	<u>8,217</u>	<u>32.9%</u>	<u>0</u>
Net Receipts over Payments	<u>(4,033)</u>	<u>(12,204)</u>	<u>(8,171)</u>				
<u>180</u> <u>Premises</u>							
4300 Water Charges	0	750	750		750	0.0%	
4420 Maintenance	0	500	500		500	0.0%	
4750 Toilets Cleaning Contract	619	3,000	2,381		2,381	20.6%	
4760 Toilets Equipment Contract	331	450	119		119	73.5%	
4770 Electricity	0	1,000	1,000		1,000	0.0%	
Premises :- Indirect Payments	<u>950</u>	<u>5,700</u>	<u>4,750</u>	<u>0</u>	<u>4,750</u>	<u>16.7%</u>	<u>0</u>
Net Payments	<u>(950)</u>	<u>(5,700)</u>	<u>(4,750)</u>				
<u>999</u> <u>VAT Data</u>							
115 VAT on Receipts	5,580	0	(5,580)			0.0%	
VAT Data :- Receipts	<u>5,580</u>	<u>0</u>	<u>(5,580)</u>				<u>0</u>
515 VAT on Payments	1,535	0	(1,535)		(1,535)	0.0%	
VAT Data :- Indirect Payments	<u>1,535</u>	<u>0</u>	<u>(1,535)</u>	<u>0</u>	<u>(1,535)</u>		<u>0</u>
Net Receipts over Payments	<u>4,045</u>	<u>0</u>	<u>(4,045)</u>				

Detailed Receipts & Payments by Budget Heading 20/06/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	55,561	89,364	33,803			62.2%	
Payments	23,913	80,364	56,451	0	56,451	29.8%	
Net Receipts over Payments	<u>31,647</u>	<u>9,000</u>	<u>(22,647)</u>				
plus Transfer from EMR	1,462						
less Transfer to EMR	1,595						
Movement to/(from) Gen Reserve	<u>31,514</u>						

List of Payments made between 23/05/2023 and 21/06/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
21/06/2023	West Hoathly Parish Council DF	232412	345.00		West Hoathly Parish Council DF
21/06/2023	phs Group	232413DD	432.18		phs Group
21/06/2023	Lopez Window Cleaning	232414	35.00		Lopez Window Cleaning
21/06/2023	Kingscote Building Maintenance	232415	345.00		Kingscote lead work
21/06/2023	Maurice Rodwell	232416	342.00		Maurice Rodwell

Total Payments			<u>1,499.18</u>		
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Trustees of West Hoathly Village Hall

Bank - Cash and Investment Reconciliation as at 21 June 2023

Confirmed Bank & Investment Balances

Bank Statement Balances

21/06/2023	Unity Trust Current	9,383.20	
21/06/2023	Deposit Account	5,779.52	

15,162.72

Other Cash & Bank Balances

0.00

15,162.72

Unpresented Payments

725.00

14,437.72

All Cash & Bank Accounts

1	Current Bank A/c	8,643.82	
2	Deposit Account	5,779.52	
	Other Cash & Bank Balances	0.00	
	Total Cash & Bank Balances		14,423.34

Detailed Receipts & Payments by Budget Heading 21/06/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income							
1100 Flat Rent	1,700	6,600	4,900			25.8%	
1200 Hall Hire	2,670	8,675	6,006			30.8%	
Income :- Receipts	4,370	15,275	10,906			28.6%	0
Net Receipts	4,370	15,275	10,906				
120 Cleaning							
4100 Cleaning	897	3,590	2,693		2,693	25.0%	
4110 Cleaning Supplies	0	300	300		300	0.0%	
4120 Window Cleaning	70	350	280		280	20.0%	
4130 Garden Maintenance	44	200	156		156	22.0%	
Cleaning :- Indirect Payments	1,011	4,440	3,429	0	3,429	22.8%	0
Net Payments	(1,011)	(4,440)	(3,429)				
130 Fire Safety							
4200 Pat Testing	0	150	150		150	0.0%	
4210 Emergency Lighting Testing	0	150	150		150	0.0%	
4220 Fire Safety	0	300	300		300	0.0%	
Fire Safety :- Indirect Payments	0	600	600	0	600	0.0%	0
Net Payments	0	(600)	(600)				
140 General Maintenance							
4300 Hall Repairs and Maintenance	784	4,700	3,916		3,916	16.7%	
4310 Flat Repairs and Maintenance	292	800	508		508	36.5%	
4330 Piano Tuning	0	80	80		80	0.0%	
General Maintenance :- Indirect Payments	1,076	5,580	4,504	0	4,504	19.3%	0
Net Payments	(1,076)	(5,580)	(4,504)				
150 Heating							
4400 Boiler Servicing	0	300	300		300	0.0%	
4410 Heating Oil	523	2,500	1,977		1,977	20.9%	
Heating :- Indirect Payments	523	2,800	2,277	0	2,277	18.7%	0
Net Payments	(523)	(2,800)	(2,277)				

Detailed Receipts & Payments by Budget Heading 21/06/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>160</u> <u>Utilities & Contracts</u>							
4320 PHS Contracts	360	400	40		40	90.0%	
4500 Electricity	0	1,200	1,200		1,200	0.0%	
4520 Water Charges	48	800	752		752	6.0%	
4530 General	0	200	200		200	0.0%	
4540 AIRS Hall Service Subscription	0	150	150		150	0.0%	
4550 Performing Rights	169	210	41		41	80.6%	
4560 Website	0	100	100		100	0.0%	
4580 Planning & Fees (Flat staircas	0	3,900	3,900		3,900	0.0%	
Utilities & Contracts :- Indirect Payments	<u>577</u>	<u>6,960</u>	<u>6,383</u>	<u>0</u>	<u>6,383</u>	<u>8.3%</u>	<u>0</u>
Net Payments	<u>(577)</u>	<u>(6,960)</u>	<u>(6,383)</u>				
<u>999</u> <u>VAT Data</u>							
515 VAT on Payments	221	0	(221)		(221)	0.0%	
VAT Data :- Indirect Payments	<u>221</u>	<u>0</u>	<u>(221)</u>	<u>0</u>	<u>(221)</u>		<u>0</u>
Net Payments	<u>(221)</u>	<u>0</u>	<u>221</u>				
Grand Totals:- Receipts	<u>4,370</u>	<u>15,275</u>	<u>10,906</u>			<u>28.6%</u>	
Payments	<u>3,409</u>	<u>20,380</u>	<u>16,971</u>	<u>0</u>	<u>16,971</u>	<u>16.7%</u>	
Net Receipts over Payments	<u>961</u>	<u>(5,105)</u>	<u>(6,066)</u>				
Movement to/(from) Gen Reserve	<u>961</u>						

Trustees of West Hoathly Village Hall

Summary Receipts and Payments for Year Ended 31st March 2024

Last Year Ended 31st March 2023		Current Year Ended 31st March 2024
	Receipts	
6,600.00	Flat Rent	1,700.00
6,600.00	Sub Total	1,700.00
	Operating Income	
8,896.59	Income	2,669.50
497.63	VAT Data	0.00
15,994.22	Total Receipts	4,369.50
	Running Costs	
3,978.91	Cleaning	1,011.00
756.85	Fire Safety	0.00
5,118.12	General Maintenance	1,076.06
2,734.26	Heating	523.27
4,048.27	Utilities & Contracts	577.20
1,429.52	VAT Data	221.36
18,065.93	Total Payments	3,408.89
	Receipts and Payments Summary	
15,534.44	Opening Balance	13,462.73
15,994.22	Add Total Receipts(As Above)	4,369.50
31,528.66		17,832.23
18,065.93	Less Total Payments(As Above)	3,408.89
13,462.73	Closing Balance	14,423.34
	These cumulative funds are represented by:	
7,683.21	Current Bank A/c	8,643.82
0.00	Deposit Account	0.00
5,779.52	Deposit Account	5,779.52
13,462.73		14,423.34
	Reserve Balances are represented by:	
-2,071.71	Current Year Fund	960.61
15,534.44	General Reserves	13,462.73
13,462.73		14,423.34

Signed : _____ (Chairman) _____ (RFO)