

**Bank Reconciliation Statement as at 26/07/2023  
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account	26/07/2023		6,264.14
			<u>6,264.14</u>
<b><u>Unpresented Cheques (Minus)</u></b>			<b><u>Amount</u></b>
07/07/2023 GRANT	WH Primary School Grant	250.00	
26/07/2023 232440	WSCC Local Govt Pension Scheme	541.03	
26/07/2023 232441	HMRC July	632.38	
26/07/2023 232442	Salaries July	1,930.82	
26/07/2023 232443	Colin Gibbs salary	136.08	
26/07/2023 232444	Dorian Fretwell	276.00	
26/07/2023 232445	Society Local Council Clerks	36.00	
26/07/2023 232448	Monitor Cleaning	255.30	
26/07/2023 232449	Mid Sussex District Council	70.00	
26/07/2023 232450	Society Local Council Clerks	187.00	
26/07/2023 232453	Fosters Landscapes	123.58	
26/07/2023 232454	Derek Shurvell	262.50	
26/07/2023 CC	Information Commissioner	40.00	
26/07/2023 CC	Lloyds Bank charges	3.00	
26/07/2023 CCTWHVH	Amazon Business	3.68	
26/07/2023 CCTWHVH	BestHost TWHVH	22.50	
26/07/2023 CCTWHVH	Amazon Business	39.45	
26/07/2023 232443A	Colin Gibbs expenses	94.12	
			<u>4,903.44</u>
			1,360.70
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
		0.00	
			<u>0.00</u>
			1,360.70
		<b>Balance per Cash Book is :-</b>	<b>1,360.70</b>
		<b>Difference is :-</b>	<b>0.00</b>

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**West Hoathly Parish Council**

**Bank - Cash and Investment Reconciliation as at 26 July 2023**

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**Confirmed Bank & Investment Balances**

Bank Statement Balances

26/07/2023	Current Account	6,264.14
26/07/2023	Deposit Account	114,670.14

**120,934.28**

Other Cash & Bank Balances

**0.00**

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**120,934.28**

Unpresented Payments

**4,903.44**

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**116,030.84**

Receipts not on Bank Statement

**0.00**

**Closing Balance**

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**116,030.84**

All Cash & Bank Accounts

1	Current Bank A/c	1,360.70
2	Deposit Account	114,670.14
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>116,030.84</b>

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## Detailed Receipts &amp; Payments by Budget Heading 26/07/2023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>							
1076 Precept	44,009	88,018	44,009			50.0%	
1090 Interest Received	558	200	(358)			278.9%	
1300 Other Income	62	0	(62)			0.0%	
1301 TWHVH CC Income	559	0	(559)			0.0%	
1310 JUBILEE	1,605	0	(1,605)			0.0%	1,605
1610 S106 Receipts	3,243	0	(3,243)			0.0%	
1800 TWHVH Employee Costs	897	0	(897)			0.0%	
	<b>50,933</b>	<b>88,218</b>	<b>37,285</b>			<b>57.7%</b>	<b>1,605</b>
Income :- Receipts							
<b>Net Receipts</b>	<b>50,933</b>	<b>88,218</b>	<b>37,285</b>				
6001 less Transfer to EMR	1,605						
<b>Movement to/(from) Gen Reserve</b>	<b>49,328</b>						
<b>110 Administration</b>							
4000 Salaries	9,139	28,289	19,150		19,150	32.3%	
4001 Hall Cleaning	1,242	0	(1,242)		(1,242)	0.0%	
4002 Handyman Salary	652	1,726	1,074		1,074	37.8%	
4030 Employer On Costs	2,169	7,965	5,796		5,796	27.2%	
4070 Training/Courses	75	1,200	1,125		1,125	6.3%	
4080 Chairman's Allowance	0	100	100		100	0.0%	
4100 Bank Charges	30	120	90		90	25.0%	
4110 Audit Fees	149	900	751		751	16.5%	
4120 Professional Fees	2,715	0	(2,715)		(2,715)	0.0%	
4130 Premises Licence Fee	70	80	10		10	87.5%	
4140 Subscriptions & Memberships	1,173	1,500	327		327	78.2%	
4150 Insurance	1,631	2,000	369		369	81.6%	
4160 Stationery	23	400	377		377	5.8%	
4170 Telephone & Broadband	384	800	416		416	48.0%	
4180 Website	48	800	752		752	6.0%	
4190 IT	220	650	430		430	33.8%	
4230 TWHVH CREDIT CARD expenses	620	0	(620)		(620)	0.0%	
4240 Grants & Donations	4,100	5,000	900		900	82.0%	
4260 PWLB	0	2,134	2,134		2,134	0.0%	
5000 Jubilee Payments only	1,462	0	(1,462)		(1,462)	0.0%	1,462
	<b>25,901</b>	<b>53,664</b>	<b>27,763</b>	<b>0</b>	<b>27,763</b>	<b>48.3%</b>	<b>1,462</b>
Administration :- Indirect Payments							
<b>Net Payments</b>	<b>(25,901)</b>	<b>(53,664)</b>	<b>(27,763)</b>				
6000 plus Transfer from EMR	1,462						
<b>Movement to/(from) Gen Reserve</b>	<b>(24,439)</b>						

## Detailed Receipts &amp; Payments by Budget Heading 26/07/2023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>120 Allotments</b>							
1500 Allotments Rent	0	600	600			0.0%	
Allotments :- Receipts	<b>0</b>	<b>600</b>	<b>600</b>			<b>0.0%</b>	<b>0</b>
4300 Water Charges	0	250	250		250	0.0%	
4420 Maintenance	0	250	250		250	0.0%	
Allotments :- Indirect Payments	<b>0</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>500</b>	<b>0.0%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>0</b>	<b>100</b>	<b>100</b>				
<b>130 Finche Field</b>							
4400 Grass Cutting	1,050	1,350	300		300	77.8%	
4410 Finche Field Mowing	0	350	350		350	0.0%	
4420 Maintenance	73	500	427		427	14.5%	
4430 Bramble Clearing	0	200	200		200	0.0%	
Finche Field :- Indirect Payments	<b>1,123</b>	<b>2,400</b>	<b>1,277</b>	<b>0</b>	<b>1,277</b>	<b>46.8%</b>	<b>0</b>
<b>Net Payments</b>	<b>(1,123)</b>	<b>(2,400)</b>	<b>(1,277)</b>				
<b>140 North Lane Recreation Ground</b>							
1600 NLR Hire Fees	0	500	500			0.0%	
North Lane Recreation Ground :- Receipts	<b>0</b>	<b>500</b>	<b>500</b>			<b>0.0%</b>	<b>0</b>
4300 Water Charges	16	0	(16)		(16)	0.0%	
4420 Maintenance	94	250	156		156	37.6%	
4500 NLR Maintenance Contract	585	3,200	2,615		2,615	18.3%	
North Lane Recreation Ground :- Indirect Payments	<b>695</b>	<b>3,450</b>	<b>2,755</b>	<b>0</b>	<b>2,755</b>	<b>20.1%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>(695)</b>	<b>(2,950)</b>	<b>(2,255)</b>				
<b>150 Sharpthorne Old Playground</b>							
4400 Grass Cutting	0	250	250		250	0.0%	
4420 Maintenance	0	100	100		100	0.0%	
Sharpthorne Old Playground :- Indirect Payments	<b>0</b>	<b>350</b>	<b>350</b>	<b>0</b>	<b>350</b>	<b>0.0%</b>	<b>0</b>
<b>Net Payments</b>	<b>0</b>	<b>(350)</b>	<b>(350)</b>				
<b>160 Playgrounds</b>							
4420 Maintenance	103	1,000	897		897	10.3%	
4550 Playbark	0	300	300		300	0.0%	
4560 Inspections	0	750	750		750	0.0%	
Playgrounds :- Indirect Payments	<b>103</b>	<b>2,050</b>	<b>1,947</b>	<b>0</b>	<b>1,947</b>	<b>5.0%</b>	<b>0</b>
<b>Net Payments</b>	<b>(103)</b>	<b>(2,050)</b>	<b>(1,947)</b>				

## Detailed Receipts &amp; Payments by Budget Heading 26/07/2023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>170</u> <u>Infrastructure</u>							
1700 Wayleave	0	46	46			0.0%	
Infrastructure :- Receipts	<u>0</u>	<u>46</u>	<u>46</u>			<u>0.0%</u>	<u>0</u>
4420 Maintenance	265	2,000	1,735		1,735	13.3%	
4600 Dog & Litter Bins	0	1,850	1,850		1,850	0.0%	
4620 Hanging Baskets	0	50	50		50	0.0%	
4630 Sharpthorne Christmas Tree	0	150	150		150	0.0%	
4640 Tree Work and Surveys	310	2,500	2,190		2,190	12.4%	
4641 Bluebell Wood Management	170	2,800	2,630		2,630	6.1%	
4650 Selsfield Common	0	100	100		100	0.0%	
4660 Sharpthorne Green	0	300	300		300	0.0%	
4670 Vinols Cross Area	45	600	555		555	7.5%	
4680 Cookhams Wood Verge	0	400	400		400	0.0%	
4690 Grit Bins	0	250	250		250	0.0%	
4720 Work on Bank Broadfield	0	750	750		750	0.0%	
4740 Verge alongside Courtlands	0	500	500		500	0.0%	
5010 S106 Expenditure	3,243	0	(3,243)		(3,243)	0.0%	
Infrastructure :- Indirect Payments	<u>4,033</u>	<u>12,250</u>	<u>8,217</u>	<u>0</u>	<u>8,217</u>	<u>32.9%</u>	<u>0</u>
<b>Net Receipts over Payments</b>	<u>(4,033)</u>	<u>(12,204)</u>	<u>(8,171)</u>				
<u>180</u> <u>Premises</u>							
4300 Water Charges	22	750	728		728	3.0%	
4420 Maintenance	0	500	500		500	0.0%	
4750 Toilets Cleaning Contract	832	3,000	2,168		2,168	27.7%	
4760 Toilets Equipment Contract	331	450	119		119	73.5%	
4770 Electricity	466	1,000	534		534	46.6%	
Premises :- Indirect Payments	<u>1,652</u>	<u>5,700</u>	<u>4,048</u>	<u>0</u>	<u>4,048</u>	<u>29.0%</u>	<u>0</u>
<b>Net Payments</b>	<u>(1,652)</u>	<u>(5,700)</u>	<u>(4,048)</u>				
<u>999</u> <u>VAT Data</u>							
115 VAT on Receipts	5,580	0	(5,580)			0.0%	
VAT Data :- Receipts	<u>5,580</u>	<u>0</u>	<u>(5,580)</u>				<u>0</u>
515 VAT on Payments	1,644	0	(1,644)		(1,644)	0.0%	
VAT Data :- Indirect Payments	<u>1,644</u>	<u>0</u>	<u>(1,644)</u>	<u>0</u>	<u>(1,644)</u>		<u>0</u>
<b>Net Receipts over Payments</b>	<u>3,936</u>	<u>0</u>	<u>(3,936)</u>				

## Detailed Receipts &amp; Payments by Budget Heading 26/07/2023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	56,513	89,364	32,851			63.2%	
Payments	35,149	80,364	45,215	0	45,215	43.7%	
<b>Net Receipts over Payments</b>	<u>21,364</u>	<u>9,000</u>	<u>(12,364)</u>				
plus Transfer from EMR	1,462						
less Transfer to EMR	1,605						
<b>Movement to/(from) Gen Reserve</b>	<u>21,221</u>						

**List of Payments made between 22/06/2023 and 26/07/2023**

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
26/07/2023	West Hoathly Parish Council DF	232417	345.00		West Hoathly Parish Council DF
26/07/2023	west Hoathly Parish Council CC	232418	37.36		Water Filter
26/07/2023	West Hoathly Parish Council CC	232419	22.50		Besthosts
26/07/2023	West Hoathly Parish Council CC	232420	3.06		Hot water sign
26/07/2023	Lopez Window Cleaning	232421	35.00		Lopez Window Cleaning
26/07/2023	Southern Electric	232422	134.70		Southern Electric
26/07/2023	Business Stream	232423	147.49		Business Stream
26/07/2023	Unity Trust	CHGS	18.00		Bank charges
26/07/2023	PHs Group rev uncollected sum	PHS	-14.38		PHs Group rev uncollected sum
<b>Total Payments</b>			<u>728.73</u>		

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**Trustees of West Hoathly Village Hall**

**Bank - Cash and Investment Reconciliation as at 26 July 2023**

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**Confirmed Bank & Investment Balances**

Bank Statement Balances

26/07/2023	Unity Trust Current	8,958.01	
26/07/2023	Deposit Account	6,812.07	

**15,770.08**

Other Cash & Bank Balances

**0.00**

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**15,770.08**

Unpresented Payments

**442.92**

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**15,327.16**

Receipts not on Bank Statement

**0.00**

**Closing Balance**

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**15,327.16**

All Cash & Bank Accounts

1	Current Bank A/c	8,515.09	
2	Deposit Account	6,812.07	
	Other Cash & Bank Balances	0.00	
	<b>Total Cash &amp; Bank Balances</b>		<b>15,327.16</b>

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## Detailed Receipts &amp; Payments by Budget Heading 26/07/2023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>							
1100 Flat Rent	2,300	6,600	4,300			34.8%	
1200 Hall Hire	2,670	8,675	6,006			30.8%	
1400 Interest Received	33	0	(33)			0.0%	
1500 Grants & Donation Received	1,000	0	(1,000)			0.0%	
Income :- Receipts	<b>6,002</b>	<b>15,275</b>	<b>9,273</b>			<b>39.3%</b>	<b>0</b>
<b>Net Receipts</b>	<b>6,002</b>	<b>15,275</b>	<b>9,273</b>				
<b>120 Cleaning</b>							
4100 Cleaning	1,242	3,590	2,348		2,348	34.6%	
4110 Cleaning Supplies	0	300	300		300	0.0%	
4120 Window Cleaning	105	350	245		245	30.0%	
4130 Garden Maintenance	44	200	156		156	22.0%	
Cleaning :- Indirect Payments	<b>1,391</b>	<b>4,440</b>	<b>3,049</b>	<b>0</b>	<b>3,049</b>	<b>31.3%</b>	<b>0</b>
<b>Net Payments</b>	<b>(1,391)</b>	<b>(4,440)</b>	<b>(3,049)</b>				
<b>130 Fire Safety</b>							
4200 Pat Testing	0	150	150		150	0.0%	
4210 Emergency Lighting Testing	0	150	150		150	0.0%	
4220 Fire Safety	0	300	300		300	0.0%	
Fire Safety :- Indirect Payments	<b>0</b>	<b>600</b>	<b>600</b>	<b>0</b>	<b>600</b>	<b>0.0%</b>	<b>0</b>
<b>Net Payments</b>	<b>0</b>	<b>(600)</b>	<b>(600)</b>				
<b>140 General Maintenance</b>							
4300 Hall Repairs and Maintenance	824	4,700	3,876		3,876	17.5%	
4310 Flat Repairs and Maintenance	292	800	508		508	36.5%	
4330 Piano Tuning	0	80	80		80	0.0%	
General Maintenance :- Indirect Payments	<b>1,116</b>	<b>5,580</b>	<b>4,464</b>	<b>0</b>	<b>4,464</b>	<b>20.0%</b>	<b>0</b>
<b>Net Payments</b>	<b>(1,116)</b>	<b>(5,580)</b>	<b>(4,464)</b>				
<b>150 Heating</b>							
4400 Boiler Servicing	0	300	300		300	0.0%	
4410 Heating Oil	523	2,500	1,977		1,977	20.9%	
Heating :- Indirect Payments	<b>523</b>	<b>2,800</b>	<b>2,277</b>	<b>0</b>	<b>2,277</b>	<b>18.7%</b>	<b>0</b>
<b>Net Payments</b>	<b>(523)</b>	<b>(2,800)</b>	<b>(2,277)</b>				

## Detailed Receipts &amp; Payments by Budget Heading 26/07/2023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>160 Utilities &amp; Contracts</b>							
4320 PHS Contracts	346	400	54		54	86.4%	
4500 Electricity	128	1,200	1,072		1,072	10.7%	
4520 Water Charges	195	800	605		605	24.4%	
4530 General	18	200	182		182	9.0%	
4540 AIRS Hall Service Subscription	0	150	150		150	0.0%	
4550 Performing Rights	169	210	41		41	80.6%	
4560 Website	23	100	78		78	22.5%	
4580 Planning & Fees (Flat staircas	0	3,900	3,900		3,900	0.0%	
Utilities & Contracts :- Indirect Payments	<b>879</b>	<b>6,960</b>	<b>6,081</b>	<b>0</b>	<b>6,081</b>	<b>12.6%</b>	<b>0</b>
<b>Net Payments</b>	<b>(879)</b>	<b>(6,960)</b>	<b>(6,081)</b>				
<b>999 VAT Data</b>							
515 VAT on Payments	228	0	(228)		(228)	0.0%	
VAT Data :- Indirect Payments	<b>228</b>	<b>0</b>	<b>(228)</b>	<b>0</b>	<b>(228)</b>		<b>0</b>
<b>Net Payments</b>	<b>(228)</b>	<b>0</b>	<b>228</b>				
Grand Totals:- Receipts	<b>6,002</b>	<b>15,275</b>	<b>9,273</b>			<b>39.3%</b>	
Payments	<b>4,138</b>	<b>20,380</b>	<b>16,242</b>	<b>0</b>	<b>16,242</b>	<b>20.3%</b>	
<b>Net Receipts over Payments</b>	<b>1,864</b>	<b>(5,105)</b>	<b>(6,969)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>1,864</b>						