

**TRUSTEES OF  
WEST HOATHLY VILLAGE HALL**

Charity Registration Number: 305328

**Document Reference A2321**

**Tuesday 24<sup>th</sup> October 2023**

To all members of the **Trustees of West Hoathly Village Hall**:

You are summoned to attend a meeting of the Trustees of West Hoathly Village Hall to be held on **Monday 30<sup>th</sup> October 2023** in West Hoathly Village Hall at 8:30pm or on completion of the Parish Council meeting if this is later.



Leanne Andrews  
Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

Questions from members of the public.

- 1) To receive apologies for absence
- 2) To receive declarations of interest from members in respect of any matter on the Agenda
- 3) To approve the minutes of the Meeting of the Trustees of West Hoathly Village Hall held on the 27<sup>th</sup> 2023 (2309)
- 4) To agree to remove Helen Schofield and add Leanne Andrews as the appointed contact on the Charity Commission Account
- 5) To discuss the replacement of the rear fire doors
  - a) To receive quotation
- 6) To note items of interest or items for inclusion at the next meeting

Date of next meeting: TBC