



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

7th November 2023

Document Reference A2322

To all members of the Asset & Highways Committee:

You are summoned to attend a meeting of the **Asset & Highways Committee** to be held on **Monday 13th November 2023 at 7:30pm** in **West Hoathly Village Hall**

Leanne Andrews
Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

Agenda

Questions from members of the public.

- 1) To receive apologies for absence**
- 2) To receive declarations of interest from Councillors in respect of any matter on the Agenda**
- 3) To approve minutes of the Meeting of the Asset & Highways Committee held on 18th September 2023 (Document Reference 2317)**
- 4) To receive the clerk's report and note any points of interest.**
- 5) To review expenditure against budget for the year to 7th November 2023**

Assets

- 6) To receive report on the Allotments**
 - a) Allotment site map
 - b) To agree signage to go at the entrance to the lower allotments
- 7) To receive report on Finche Field**
 - a) To receive an update on the Vinols Cross competition proposal
 - b) To discuss tree work at Vinols Cross
- 8) Pavilion**

- a) To receive a quotation for the water system upgrade and agree next steps
- b) To discuss fire regulations

9) To receive an update on the Wallgate machine repairs

10) Sharpthorne New Playground

- a) To receive an update on the installation of a self-closing gate
- b) To receive a quotation for playground improvements and agree next steps

Highways

11) To note issues on parish footpaths and bridleways

12) To receive an update following the meeting with the WSCC Highways Manager regarding the Community Highways Scheme

13) To agree SID deployment and data collection

General

14) To agree to revise Finche Field Management Plan
a) To consider next steps

15) To agree whether to provide a Christmas Tree on Sharpthorne Green

16) To prepare a budget for the year 2024-25

17) To note any correspondence received

18) To note items of interest or for consideration at the next meeting

Date of next meeting 15th January 2024