



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

21st November 2023

Document Reference A2323

To all members of **West Hoathly Parish Council**

You are summoned to attend a meeting of the **Parish Council** to be held on **Monday 27th November 2023 at 7:30pm in West Hoathly Village Hall.**

Leanne Andrews
Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

Agenda

Questions from members of the public.

- 1) To receive apologies for absence**
- 2) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**
- 3) To approve minutes of the Meeting of West Hoathly Parish Council held on 30th October 2023 (Document Reference 2320)**
- 4) To receive the clerk's report**
- 5) To receive Councillor reports**
 - a) West Sussex County Councillor Report
 - b) Mid Sussex District Councillor Report
- 6) Planning applications**
 - a) To consider planning applications received from the Local Authority

DM/23/2213 / DM23/2214 - Old Coombe House Station Road Sharpthorne

Installation of new side hung timber garage doors to detached garage in the setting of a Listed Building, following removal of existing garage doors. Amended Plans received 03.11.2023

Listed Building Consent

DM/23/1973 Philpots Manor School, Hook Lane, West Hoathly

Conversion of two existing barns (used as equestrian stables) to create two detached dwellings, together with associated car parking, landscaping and amenity space (Revised plans and Planning Statement received 30.10.2023. Sustainability Statement received 30.10.2023)

DM/23/2790 1 Cleveland Cottages, Ardingly Road, West Hoathly

Installation of 2m high acoustic fence along the east side of the boundary, running parallel to the road and set back approximately 2m from the road, behind an existing roadside hedge (to be retained). The fence will include a gate.

Please note: Any planning applications received in the interim period will also be considered at this meeting

7) To review the Financial Statements

- a) To approve the **Parish Council** bank reconciliations against corresponding bank statements
- b) To note the **Parish Council** combined bank rec and year to date accounts

- c) To approve the **Trustees of West Hoathly Village Hall** bank reconciliations against corresponding bank statements
- d) To note the **Trustees of West Hoathly Village Hall** combined bank rec and year to date accounts

8) To ratify and approve the payments for November 2023

- a) To approve the **Parish Council** expenditure as itemised on the schedule

- b) To approve the **Trustees of West Hoathly Village Hall** expenditure as itemised on the schedule

9) To note the Interim Audit Report

10) To consider a grant request of £650 from St Margaret's Church to come out of the Jubilee/Coronation fund that the Parish Council holds on trust

11) To consider a motion proposed by Cllr Paul Brown that West Hoathly Parish Council agrees to urge Metrobus, Division Member and West Sussex County Council to engage with this Council and work towards implementing changes to provide a viable and sustainable bus service 84 (supporting paper supplied)

12) To receive an update from the Bluebell Woods working group meeting held on Monday 6th November

13) To receive Committee Reports

- a) To note Minutes of Meetings taken place
 - i) Asset & Highways 13th November 2023 (document reference 2320)

14) To receive reports from external meetings attended by councillors

15) To receive correspondence

16) To resolve in the light of the possible confidential nature of the business to be transacted, that in the public interest, the press and public be temporarily excluded and instructed to withdraw

17) To note the NJC backdated pay award for the Clerk and RFO

18) To note items of interest or items for inclusion at next meeting of the Parish Council

Date of next meeting: 18th December 2023 at 7:30pm