

**TRUSTEES OF
WEST HOATHLY VILLAGE HALL**
Charity Registration Number: 305328

Document reference: 2321

**Minutes of the Meeting of the
Trustees of West Hoathly Village Hall held on
Monday 30th October 2023 at 8:30pm in West Hoathly Village Hall**

Members

Ken Allfree	Paul Brown
Will Buckley*	Martin Robinson
Claire Hilton*	Amy Marshall
Bob Darvill	Peter Browne *
Douglas Denham St Pinnock (Chairman)	

* denotes absence

Also Present:

Leanne Andrews

173) To receive apologies for absence

Apologies were received from Peter Browne, Claire Hilton, Will Buckley and Anita Emery

174) To receive declarations of interest from Councillors in respect of any matter on the Agenda

The Parish Council is Sole Managing Trustee of West Hoathly Village Hall, therefore all Trustees are councillors of West Hoathly Parish Council.

175) To approve the minutes of the Meeting of the Trustees of West Hoathly Village Hall held on the 27th March 2023 (2309)

The minutes were approved, and the chairman signed them as a true record.

176) To agree to remove Helen Schofield and add Leanne Andrews as the appointed contact on the Charity Commission Account

This was agreed

177) To discuss the replacement of the rear fire doors

a) To receive quotation

It was noted that the rear fire doors in the hall need replacing. Repairs have been made to the existing doors to ensure that they operate effectively whilst the replacements are sourced.

Given the urgent nature of the work it was unanimously agreed to only obtain 1 quote. It was agreed to replace the doors and delegate the decision to agree the quote to the Clerk & Chairman, up to the value of £3,000.

178) To note items of interest or items for inclusion at the next meeting

There being no further business the meeting closed at: 21:09

Chairman-----