



## **WEST HOATHLY PARISH COUNCIL**

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

**20<sup>th</sup> February 2024**

**Document Reference A2404**

To all members of **West Hoathly Parish Council**

You are summoned to attend a meeting of the **Parish Council** to be held on **Monday 26<sup>th</sup> February 2024 at 7:30pm in West Hoathly Village Hall.**

Leanne Andrews  
Clerk to West Hoathly Parish Council

**The public and press have a right and are welcome to attend this meeting**

### **Agenda**

**Questions from members of the public.**

- 1) To receive apologies for absence**
- 2) To co-opt a new member to the Parish Council**
- 3) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**
- 4) To approve minutes of the Meeting of West Hoathly Parish Council held on 29<sup>th</sup> January 2024 (Document Reference 2402)**
- 5) To receive the clerk's report**
- 6) To receive Councillor reports**
  - a) West Sussex County Councillor Report
  - b) Mid Sussex District Councillor Report
- 7) Planning applications**
  - a) To note decisions from the Local Authority**

The following applications have been granted permission

DM/23/3199 - 21 Hamsey Road

The following application has been withdrawn

DM/23/2714 - 1 Peckhams

DM/23/2707 - 1 Peckhams – Listed Building Consent

**b) To consider planning applications received from the Local Authority**

**DM/23/2491 - Duckyls Farm Centre, Selsfield Road, West Hoathly**

Change of use from agricultural building to offices and a multipurpose space to be used ancillary to the care home, partially demolish the unstable structures to the front and insert new doors and windows. (Revised plans and Arboricultural Impact Assessment received 30.01.2024. Revised description agreed 31.01.2024)

**DM/24/0296 - 7 Hamsey Road, Sharpthorne**

Proposed single storey rear extension - part first floor rear extension

**DM/24/0199 - Vine Yard Cottage, North Lane, West Hoathly**

Single-storey front extension and double storey rear extension at lower ground floor level (Amendments to previously approved DM/22/2692)

**DM/24/0339 - The Potters House, Selsfield Road, West Hoathly**

Listed Building Consent

Replace existing window with new to match existing. Replace existing timber store doors with timber doors and replace existing small roof portion over store doors with lead roof to match existing

**Please note: Any planning applications received in the interim period will also be considered at this meeting**

**8) To review the Financial Statements**

- a) To approve the **Parish Council** bank reconciliations against corresponding bank statements
- b) To note the **Parish Council** combined bank rec and year to date accounts
- c) To approve the **Trustees of West Hoathly Village Hall** bank reconciliations against corresponding bank statements
- d) To note the **Trustees of West Hoathly Village Hall** combined bank rec and year to date accounts

**9) To ratify and approve the payments for February 2024**

- a) To approve the **Parish Council** expenditure as itemised on the schedule
- b) To approve the **Trustees of West Hoathly Village Hall** expenditure as itemised on the schedule

**10) To receive the draft schedule of meetings for 2024-25**

- 11) To consider a motion proposed by Cllr Paul Brown that West Hoathly Parish Council meets every six weeks in Full Council and meets every six weeks to consider planning applications.**
- 12) To consider a request from West Hoathly Primary School for permission to be given to Sussex Coffee Trucks to park at the entrance to North Lane Recreation Ground to sell coffee and cakes**
- 13) To agree suitable projects for Local Community Infrastructure contributions in the event that application DM/23/0827 (Brickworks) is approved**
- 14) To consider a grant request of £700 from West Hoathly Royal British Legion to come out of the Jubilee/Coronation fund that the Parish Council holds on trust. The funds will be used to commemorate the 80<sup>th</sup> Anniversary of D-Day.**
- 15) To agree the Vinols Cross Design Competition Proposal to be launched at the Parish Assembly on the 4<sup>th</sup> March**
- 16) To receive report from the Management Committee of West Hoathly Village Hall (meeting held on 19<sup>th</sup> February 2024 (document reference 2403)**
- 17) To receive reports from external meetings attended by councillors**
- 18) To receive correspondence**
- 19) To note items of interest or items for inclusion at next meeting of the Parish Council**

Date of next meeting: 25<sup>th</sup> March 2024 at 7:30pm