



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2401

Minutes of the Meeting of West Hoathly Asset and Highways Committee held on Monday 15th January 2024 at 7:30pm in West Hoathly Village Hall

Members

Paul Brown (Chairman)
Bob Darvill
Martin Robinson
Claire Hilton

Douglas Denham St Pinnock
Amy Marshall (Vice Chairman)*
Peter Browne

* denotes absence

Also present:

There were no members of the public present.

244) To receive apologies for absence

Apologies were received from Cllr Amy Marshall

245) To receive declarations of interest from Councillors in respect of any matter on the Agenda

There were none

246) To approve minutes of the Meeting of the Asset & Highways Committee held on 13th November 2024 (Document Reference 2322)

The minutes were approved, and the Chairman signed them as a true record

247) To receive the clerk's report and note any points of interest

The Clerks report was received. Cllr Paul Brown thanked Cllr Martin Robinson for the work done to cut back the trees and shrubs overhanging the noticeboard area at Vinols Cross.

248) To review expenditure against budget for the year to 8th January 2024

The expenditure was noted.

Assets

249) To receive report on Finche Field and the allotments

a) To agree a provisional date for the Allotment Holders

The date of the next Allotment Holders meeting was agreed as 23 March 2024 at 10a.m. Cllr Paul Brown and Cllr Martin Robinson will attend.

b) To receive the completed Allotment Site Map

The allotment site map was received and Cllr Bob Darvill was thanked for the production of the map. Noted that the map will be included in the Finche Field Management Plan.

c) To receive an update on the Vinols Cross competition proposal

Cllr Bob Darvill proposed soliciting expression of interest before progressing further. He has already spoken to the school who have indicated their interest. Other organisations were suggested, and Cllr Darvill and Cllr Denham St Pinnock will make contact by mid-February. It was agreed that the competition could be launched at the Parish Assembly in March.

250) To receive report on North Lane Recreation Ground

a) To receive an update on the Wallgate machine repairs

Cllr Paul Brown has contacted the contractor to arrange date for repair and is awaiting a response.

b) To discuss the water system upgrade and agree next steps

Cllr Bob Darvill has acquired two proposals:

- a) Retain gravity feed and treat with UV light
- b) Connect to mains pressure

After consideration, it was agreed to go with the sealed system on mains pressure. One quote has already been obtained and Cllr Bob Darvill will arrange for two additional quotations.

251) To receive feedback from WSCC Highway regarding the installation of a metal barrier on the footpath outside Sharpthorne New Playground

West Sussex County Council has advised that there is no budget for any new pedestrian guard rail or fencing on the public highway outside Sharpthorne New Playground.

After consideration, a barrier on the pavement was considered unwise and it was agreed not to pursue the matter further.

Highways

252) To note issues on parish footpaths and bridleways

Noted that there is still a leaning tree at the top of FPWH1. Clerk to be asked to report again to WSCC PRow

253) To receive a report on SID deployment

Noted that the SID has been deployed in several locations and Cllr Paul Brown has downloaded two reports. Battery life is proving acceptable and in the order of 10 days.

It was agreed to purchase an additional bracket to aid ease of installation at an additional location.

Cookhams positioning is not ideal. There is an alternative “30mph” post outside Highcroft Court but the roundel has disappeared and the post is in disrepair. Cllr Paul Brown to speak to WSCC Highways to determine if the post can be repaired/replaced.

254) To consider the next steps to progress the 84 bus strategy agreed by Full Council

Clerk has sent the motion to Turners Hill, Worth and East Grinstead councils for consideration and support.

Cllr Paul Brown and Cllr Douglas Denham St Pinnock to progress.

General

**255) To agree the proposed dates for the Parish Tidy Day
West Hoathly & Sharpthorne- Saturday 30th March
Highbrook- Monday 1st April**

06 April agreed for both West Hoathly/Sharpthorne and Highbrook

Noted that full bags should be taken to Finche Field for collection by MSDC.

256) To receive an update on the Finche Field Management Plan review

There was no update. Proposal for a kick off meeting on 09 February was agreed

257) To note any correspondence received

There was none.

258) To note items of interest or for consideration at the next meeting

Noted that the village Christmas Tree had been purchased from Highbrook at a very competitive price. Proposed that the council should procure from the same place in future years.

Date of next meeting 18th March 2024

There being no further business the meeting closed at 20:45

Chairman-----