



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2406

Minutes of the Meeting of West Hoathly Asset and Highways Committee held on Monday 18th March 2024 at 7:30pm in West Hoathly Village Hall

Members

Paul Brown (Chairman)
Bob Darvill
Martin Robinson
Claire Hilton*

Douglas Denham St Pinnock
Amy Marshall (Vice Chairman)
Peter Browne

* denotes absence

Also present:

There were no members of the public present.

311) To receive apologies for absence

Apologies were received from Cllr Claire Hilton

312) To receive declarations of interest from Councillors in respect of any matter on the Agenda

Cllr Bob Darvill declared an interest in agenda item 13 as Governor of West Hoathly Primary School. It was noted that Cllr Amy Marshall has children at the school.

313) To approve minutes of the Meeting of the Asset & Highways Committee held on 15th January 2024 (Document Reference 2401)

The minutes were approved, and the Chairman signed them as a true record

314) To receive the clerk's report and note any points of interest

The Clerks report was received.

It was noted that an additional SID bracket has been purchased from Westcotec. The committee agreed to install the device in Highbrook and possibly Tyes Cross.

The Clerk advised that there are only three WSCC approved installation sites for the SID.

315) To review expenditure against budget for the year to 7th March 2024

The expenditure was noted.

Cllr Douglas Denham St Pinnock arrived

Assets

316) To receive report on Finche Field and the allotments

It was noted that the water tank cover has been completed and installed at the upper allotments; the handyman is working on the covers for the other two tanks.

All allotments plots are now rented with the exception of A2 and A14 which the committee have agreed not to reallocate. There is a small waiting list for vacant plots.

Discussion took place regarding the clearance of plot A2 and the communal dumping areas. It was agreed to discuss the issue with plot holders at the allotment holders meeting and consider whether a working party could be set up to clear the rubbish into a skip.

317) To receive report on North Lane Recreation Ground

a) To receive an update on the water system upgrade work and agree next steps

Cllr Darvill provided an update, it was noted that the committee has been looking at two different schemes for the work but there has been difficulty in obtaining the three quotations as required.

Following discussion on how to move forward it was agreed that a cheaper and more straightforward solution to mitigate any risk would be to replace the hoses on the showers and to advise pavilion users of the following conditions.

- Showers must be run for a few minutes prior to use.
- After use, shower hoses must be placed on the floor, NOT on the wall mounted bracket.

It was agreed to replace all the shower hoses.

318) To receive the findings from the Pavilion & Public Toilets Electrical Condition report and agree next steps

Agreed to get a quotation to replace the wall mounted heaters in the Pavilion and Public Toilets and bring to the next meeting.

319) To receive feedback from the Finche Field Management Plan working group and to consider a recommendation

It was noted that the Finche Field Management Plan working group have met twice and agreed a number of recommendations to bring to the committee.

The Clerk advised that the agreed recommendations would be drafted for review, before going to the Parish Council for consideration.

It was agreed to begin getting quotations for an updated Arboricultural survey. Cllr Paul Brown to provide the clerk with some suggested contacts.

It was agreed to consider setting up a community weeding day on the May Bank Holiday weekend to clear the brambles in Finche Field around the community orchard trees and coronation clump.

It was agreed to get professional advice on creating a wildflower meadow area.

Agreed to include the village history interpretation signs.

Clerk to ask the handyman whether he can collect the stored MOT from Hook Farm and fill in the potholes that have appeared in Finche Field car park and also clean the Toposcope.

320) To consider next steps to progress the agreed improvement work at Sharpthorne New Playground

Following discussion, it was agreed to contact MSDC to see whether they can provide quotations given that its is a MSDC owned playground.

Highways

321) To note issues on parish footpaths and bridleways

Clerk to report fallen footpath sign at NLR. It was noted that cuttings and brambles have been dumped on the footpath that runs behind the Royal British Legion. Clerk to ask handyman to clear them if possible.

Cllr Peter Browne raised several issues in Highbrook, the Clerk asked Cllr Browne to email her with some pictures so that the issues can be reported to the PROW team.

Cllr Martin Robinson left the meeting

322) To receive a report on SID deployment

Three system generated data reports were circulated with the committee via email. It was noted that the reports provide robust data which will enable to Council to spot any trends. It was agreed to continue deploying the SID and monitoring the data.

General

323) To consider a request from West Hoathly School Association to give permission for a textile recycling bank to be positioned at Finche Field

It was agreed to give permission to West Hoathly School Association for a textile recycling bank to be positioned at Finche Field car park where there is a gap in the trees.

324) To note any correspondence received

An item of correspondence regarding litter was shared with the committee. It was noted that roadside cleaning is the responsibility of the District Council. Clerk to contact MSDC.

An email from a resident regarding trees at the top of Hamsey Road was shared with the committee. Clerk and Cllr Darvill to try and assist resident with potential ownership.

325) To note items of interest or for consideration at the next meeting

- Quote for wall heater at pavilion and public toilets
- Wallgate machines

Date of next meeting 15th July 2024

There being no further business the meeting closed at 21:40

Chairman-----

DRAFT