



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2408

Minutes of the Meeting of West Hoathly Parish Council held on Monday 29th April 2024 at 7:30pm in West Hoathly Village Hall

Members

Ken Allfree

Will Buckley

Martin Robinson (Vice Chairman)

Bob Darvill

Peter Browne

Paul Brown

Claire Hilton

Douglas Denham St Pinnock (Chairman)

Amy Marshall*

Manfred Lindfield

* denotes absence

Also present:

Leanne Andrews (clerk)

Anita Emery (RFO)

County Cllr Garry Wall

339) To receive apologies for absence

Apologies were received from Cllr Amy Marshall and Cllr Lorraine Carvalho

340) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda

Cllr Bob Darvill declared an interest in agenda item 11 as a governor of West Hoathly Primary School. Cllr Peter Browne declared an interest in agenda item 6b as the owner of application DM/24/0840.

341) To approve minutes of the Meeting of West Hoathly Parish Council held on 25th March 2024 (Document Reference 2404)

The minutes were approved as a true record and signed by the chairman

342) To receive the clerk's report

The clerk's report was received.

343) To receive Councillor reports

a) West Sussex County Councillor Report – Cllr Garry Wall

- WSCC Stop Smoking Campaign has been successful
- Northern Arc Burgess Hill- an extra 18 million has been made available
- A new Chairman has been appointed for the NHS Sussex Trust
- WSCC refuse tip booking system has been successful.
- WSCC now have access to an extra 4 jet patchers for pothole repairs.
- Cllr Wall attended a meeting with residents to discuss DM/23/0827 and the access to the site during construction.

Mid Sussex District Councillor Report- Cllr Paul Brown

Cllr Brown attended a MSDC Member's Briefing on 17/4 from Amy Giea on the new Sussex Health Care Board working with West Sussex CC, East Sussex CC and Brighton and Hove City Council.

344) Planning applications

a) To note decisions from the Local Authority

The following applications have been granted permission

DM/24/0339 - The Potters House
DM/23/3237/3238 - Burstow Cottage
DM/24/0358 - Old Coombe House

b) To consider planning applications received from the Local Authority

DM/24/0567 - Old House, Ardingly Road, West Hoathly

Proposed erection of oak framed outbuilding to be used as Estate office

The Parish Council has **no objections**.

DM/24/0835/0836 - The Old Parsonage, 1 Queens Square, North Lane, West Hoathly

General repair and conservation works. Minor external and internal alterations including changes to existing rear extension, replacement of modern flooring, reinstatement of inglenook and installation of insulation. Landscape works.

Listed Building Consent

The Parish Council has **no objections**.

DM/24/0840 - Hams Rough, Hammingden Lane, Highbrook

Proposed oak framed carport with sedum green roof

The Parish Council has **no objections**.

DM/24/0091 - Duckyls Farm Centre, Selsfield Road, West Hoathly

Addition of 3 new signs to signpost Duckyl's Farm to road traffic.

The Parish Council has no objections but would like to draw attention to the inclusion of 'no public access' wording, the public footpath must still be made accessible.

DM/24/0822 - 5 Hoathly Hill, West Hoathly

Variation of condition 2 of planning application DM/23/1766 (DM/21/0773) - to amend the approved plans to allow for design changes.

The Parish Council has **no objections**

DM/24/0911 - Bow Cottage, North Lane, West Hoathly

T1 - Ash: reduce crown by 2m. T2 - Beech: no work. T3 - Ash: fell. T4 - Oak: Reduce crown by 1.5m. T5 - Oak: Reduce crown by 1.5m. T6 - Yew: Raise crown by 3m. T7 - Yew: Raise crown by 3m. T8 - Apple: reduce crown by 1m. H - Western red cedar: reduce crown by 2.5m. T9 - Laurel: reduce crown by 3m. H2 - Beech hedge: reduce crown by 2m

The Parish Council would like to see an Arboricultural Report before considering the application as there is insufficient information to comment.

345) To review the Financial Statements

a) To approve the **Parish Council** bank reconciliations against corresponding bank statements

b) To note the **Parish Council** combined bank rec and year to date accounts

The Parish Council Financial Statements were noted.

c) To approve the **Trustees of West Hoathly Village Hall** bank reconciliations against corresponding bank statements

d) To note the **Trustees of West Hoathly Village Hall** combined bank rec and year to date accounts

The Trustees of West Hoathly Village Hall Financial Statements were noted

346) To ratify and approve the payments for April 2024

a) To approve the **Parish Council** expenditure as itemised on the schedule

One additional payment was presented

1. £250.00 – Gary Coxhall

The payments of £6599.75 for April were unanimously ratified and approved

b) To approve the **Trustees of West Hoathly Village Hall** expenditure as itemised on the schedule

One additional payment was presented

1. £183.67- PPI/PRS

The payments of £849.06 for April were unanimously ratified and approved

347) To approve the Annual Governance Statement for the financial year ending 31st March 2024

The Annual Governance Statement for the financial year ending 31st March 2024 was **approved** and signed by the Clerk & the Chairman.

348) To approve the Statement of Accounts for the financial year ending 31st March 2024 and note Principal Variances

The Statement of Accounts for the financial year ending 31st March 2024 was **approved** and signed by the RFO and the Chairman.

349) To consider sponsoring the 'Summer Party' event organised by West Hoathly School Association

After discussion it was agreed to sponsor the Summer Party event £50.

350) To receive a recommendation regarding application DM/23/0827 and agree next steps

It was noted that no recommendation has been received to date. Clerk, Cllr Douglas Denham St Pinnock and Cllr Paul Brown to attend a follow up meeting. Feedback will come to the next meeting.

351) To receive Committee Reports

- a) To note Minutes of Meetings taken place
 - i) Asset & Highways 18th March 2024 (document reference 2406)

It was noted that a Finche Field working part day has been agreed. This will take place on Saturday 25th May.

352) To receive reports from external meetings attended by councillors

MSALC AGM- 18th April (Cllr Douglas Denham St Pinnock, Cllr Martin Robinson) – minutes have been circulated to councillors via email.

WSALC Chairs Forum – 23rd April (Cllr Douglas Denham St Pinnock, Cllr Paul Brown)

WSALC Board meeting- 26th April (Cllr Douglas Denham St Pinnock)

Allotment Holders meeting- 23rd March (Cllr Paul Brown, Cllr Martin Robinson)
There were 5 allotment holders in attendance and 2 apologies were received. The allotment site map was circulated, and further A3 paper copies are available.
Follow up points to go to A&H.

353) To receive correspondence

The correspondence was received.

354) To note items of interest or items for inclusion at next meeting of the Parish Council

Date of next meeting 20th May 2024

There being no further business the meeting closed at 20:34

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Chairman-----