



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2413

Minutes of the Meeting of West Hoathly Parish Council held on Monday 24th June 2024 at 7:30pm in West Hoathly Village Hall

Members

Ken Allfree

Will Buckley*

Martin Robinson (Vice
Chairman)

Bob Darvill

Peter Browne

Paul Brown

Claire Hilton

Douglas Denham St Pinnock (Chairman)

Amy Marshall*

Manfred Lindfield

* denotes absence

Also present:

Leanne Andrews (clerk)

Anita Emery (RFO)

County Cllr Garry Wall

There were no members of the public present

43) To receive apologies for absence

Apologies were received from Cllr Amy Marshall, Cllr Will Buckley, Cllr Paul Brown and District Cllr Lorraine Carvalho

44) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda

Cllr Bob Darvill declared an interest as a Trustee of St Margarets Churchyard Trust.

45) To approve minutes of the Meeting of West Hoathly Parish Council held on 20th May 2024 (Document Reference 2409)

The minutes were approved as a true record and signed by the chairman

46) To approve the minutes of the Extraordinary Parish Council meeting held on Tuesday 4th June 2024 (Document Reference 2410)

The minutes were approved as a true record and signed by the chairman

47) To receive the clerk's report

The clerk's report was received.

48) To receive Councillor reports

a) West Sussex County Councillor Report – Cllr Garry Wall

- Financial position unlikely to change following the outcome of the general election.

- Adult Social Care has a 10million overspend.
- Child Services has a 23-24million overspend.
- WSCC are still investing on roads, there have been 46,000 pothole repairs

Mid Sussex District Councillor Report- No report available

49)Planning applications

a) To note decisions from the Local Authority

The following applications have been granted permission

DM/24/1144 - Priory Cottage
DM/24/1041 - 11 Hamsey Road
DM/24/0840 - Hams Rough

The following applications have been withdrawn

DM/24/0822 - 5 Hoathly Hill
DM/24/1038 - 13 Broadfield

b) To consider planning applications received from the Local Authority

DM/23/1599 - Wildgoose Stables, Selsfield Common, West Hoathly

Upgrade of an access track, including two passing places and new gates to entrance, at Wildgoose Stables, Selsfield Common to serve Wildgoose Units A-E, Selsfield Place and its agricultural land. Replacement of the drainage pipe to the south side of the track (Revised description agreed 10.07.2023. Amended plan received 10.07.2023) (Ancient Woodland Assessment Report received 17.05.2024)

West Hoathly Parish Council **objects** to the application:-

DP22 adverse impact on existing public footpath WH13 by permitting significantly increased vehicular traffic.

DP16 adverse impact on AONB ref "great weight should be given AONB".

DM/23/1973 - Philpots Manor School, Hook Lane, West Hoathly

Conversion of two existing barns (used as equestrian stables) to create two detached dwellings, together with associated car parking, landscaping and amenity space (Revised plans and Planning Statement received 30.10.2023. Sustainability Statement received 30.10.2023. Noise responses received 27.11.2023 and 29.11.2023. Odour Assessment received 22.05.2024. Dust Assessment received 31.05.2024)

The Parish Council **object**. The development of the two detached houses would adversely impact on adjacent properties and conflicts with Mid Sussex District Plan Policy DP15

DM/24/1363 - St Margarets Church, North Lane, West Hoathly

Installation of flat rooflight to existing flat roof of Vestry

The Parish Council has **no objections**.

DM/24/1332 - Old House, Ardingly Road, West Hoathly

Proposed erection of oak framed outbuilding to be used as Estate office.

The Parish Council has **no objections**.

DM/24/1409 – Alington, 2 Hilltop Road, West Hoathly

Single storey extension

The Parish Council has **no objections**.

DM/24/0835/0836 - The Old Parsonage, North Lane, West Hoathly

Listed Building Consent

General repair and conservation works. External and internal alterations including changes to existing rear extension, reroofing to the timber framed wing, replacement of modern flooring, reinstatement of inglenook and installation of insulation. Installation of a french drain adjacent to the southern boundary. Landscape works. (Further information including tree assessment and revised plans received 21.05.2024, 22.05.2024, 11.06.2024 and 17.06.2024)

The Parish Council has **no objections**.

50) To review the Financial Statements

a) To approve the **Parish Council** bank reconciliations against corresponding bank statements

b) To note the **Parish Council** combined bank rec and year to date accounts

The Parish Council Financial Statements were noted.

c) To approve the **Trustees of West Hoathly Village Hall** bank reconciliations against corresponding bank statements

d) To note the **Trustees of West Hoathly Village Hall** combined bank rec and year to date accounts

The Trustees of West Hoathly Village Hall Financial Statements were noted

51) To ratify and approve the payments for June 2024

a) To approve the **Parish Council** expenditure as itemised on the schedule
One additional payment was presented

1. £295.33 – Derek Shurvell

The payments of £6,860.78 for June were unanimously ratified and approved

It was noted that as previously agreed the following payments have been set up to come out of the Coronation/Jubilee funds that the Parish Council holds on trust.

D-Day - £700

Big Picnic - £250 (more invoices to follow)

b) To approve the **Trustees of West Hoathly Village Hall** expenditure as itemised on the schedule

The payments of £1,360.80 for June were unanimously ratified and approved

52) To receive a recommendation from the Finance Committee and agree the payment of grants for the current financial year

Following the Finance Committees recommendation, the grant payments were **agreed** and **approved** to the following organisations.

- Air Ambulance Chairty Kent Surrey Sussex - £350
- Conservators of Ashdown Forest - £500
- St Margaret's Church – Chronicle - £180
- St Margaret's Church – Churchyard- £1,300
- All Saints Church Highbrook- Churchyard- £900
- West Hoathly Bonfire Society - £453
- West Hoathly School Association - £750
- Trustees of West Hoathly Village Hall - £1,000
- Highbrook Village Hall - £900
- West Hoathly Royal British Legion (Poppy Wreath) - £60
- West Hoathly Royal British Legion Flower & Produce Show - £50

53) To confirm the appointment of the Internal Auditor for the year ending 31st March 2025

Mulberry & Co were confirmed as the Internal Auditor for 2024-25

54) To note the Insurance Schedule for 2024-25

The insurance schedule was noted.

It was agreed to enquire what the additional premium would be to increase the Village Hall valuation to 2 million.

55) To receive and agree a quotation for the cleaning contract at the public conveniences

It was noted that no quotation has been received to date. It was agreed to delegate the decision to award the contract up to the value of £3,000 to the Clerk, Chairman and Vice – Chairman.

56)To receive a recommendation from the Bluebell Woods working group to agree to suspend the Financial Regulations and to approve a quotation of £15,000 for the felling work at Bluebell Woods

It was noted that there is a substantial amount of felling work that needs to take place in Bluebell Woods to remove the trees suffering from ash dieback. In the interest of safety this work should be completed as soon as possible.

It was explained that three contractors were asked to quote for the work. Following the site visits, two quotations were received and one of the contractors advised that they were not willing to quote at this stage as they would first want to have sight of the Woodland Management Plan.

Following discussion it was **agreed** (7 in favour, 1 abstention) to accept the recommendation from the Bluebell Woods working group to suspend the Financial Regulations and approve a quotation of £15,000 for the felling work at Bluebell Woods

57)To agree to delegate the decision to spend previously agreed funds of up to £10,000 in connection with legal challenges to the MSDC approval of planning application DM/23/0827 to the Chair, Vice-Chair, Cllr Paul Brown and the Clerk, if required

It was **unanimously agreed**

58)To receive Committee Reports

- a) To note Minutes of Meetings taken place
 - i) Finance Committee meeting 10th June 2024 (document reference 2412)

The minutes were noted.

59)To receive correspondence

The correspondence was received.

60)To note items of interest or items for inclusion at next meeting of the Parish Council

Village Hall insurance valuation

Date of next meeting 20th May 2024

There being no further business the meeting closed at 20:34

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Chairman-----