

**TRUSTEES OF  
WEST HOATHLY VILLAGE HALL**  
Charity Registration Number: 305328

Document reference: 2412

**Minutes of the Meeting of the  
West Hoathly Village Hall Management Committee held on  
Monday 1<sup>st</sup> July 2024 at 7:30pm in West Hoathly Village Hall**

**Members**

Martin Robinson (Chairman)  
Ken Allfree (Vice Chairman)  
Amy Marshall\*

Bob Darvill\*  
Douglas Denham St Pinnock  
Manfred Lindfield

\* denotes absence

**Also Present:**

Leanne Andrews

**There were no members of the public present**

**61) To receive apologies for absence**

Apologies were received from Amy Marshall and Bob Darvill

**62) To receive declarations of interest from Councillors in respect of any matter on the Agenda**

There were none

**63) To approve the minutes of the Meeting of West Hoathly Village Hall Management Committee held on the 19<sup>th</sup> February 2024 (document ref 2403)**

The minutes were approved, and the chairman signed them as a true record.

**64) To receive the clerk's report and note any points of interest**

The Clerk's report was received.

**65) To monitor actual expenditure v budget to 11<sup>th</sup> June 2024**

The expenditure against budget was noted

**66) To agree next steps to progress the fire exit door replacement**

It was agreed that the work needs to be completed as a priority. Clerk to obtain three estimates to bring back to the next meeting.

**67) To consider items in need of refurbishment in the Village Hall**

Replacement fire doors – priority

Hole on external wall – Clerk to ask Parish Council handyman to fix.

Committee Room window – It was agreed that Manfred Lindfield would source parts and fit.

Front Porch

External paint

**68) To consider a request from West Hoathly Preschool**

The proposed garden work was agreed, it was noted that Preschool would be funding the work.

**69) To note items of interest or items for inclusion at the next meeting**

The chairman shared an item of correspondence he had received from the Karate group. In principle the proposal was agreed. Chairman to meet with group leader to discuss arrangements.

**Date of next meeting 14<sup>th</sup> October 2024**

There being no further business the meeting closed at: 20:30

Chairman-----

DRAFT