



## WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2422

### **Minutes of the Meeting of West Hoathly Asset and Highways Committee held on Monday 11<sup>th</sup> November 2024 at 7:30pm in West Hoathly Village Hall**

#### **Members**

Paul Brown (Chairman)  
Bob Darvill\*  
Martin Robinson  
Claire Hilton

Douglas Denham St Pinnock  
Amy Marshall (Vice Chairman)  
Sinead Young\*

\* denotes absence

#### **Also present:**

**Anita Emery (RFO)**  
**Cllr Manfred Lindfield**

**There were no members of the public present.**

**171)** To receive apologies for absence

Apologies were received from Cllr Sinead Young and Cllr Bob Darvill

**172)** To receive declarations of interest from Councillors in respect of any matter on the Agenda

There were none

**173)** To approve minutes of the Meeting of the Asset & Highways Committee held on 23<sup>rd</sup> September 2024 (Document Reference 2418)

The minutes were approved as a true record and signed by the chairman

**174)** To receive the clerk's report and note any points of interest

The Clerks report was received.

Clerk to enquire with WSCC on feasibility of installing the SID at Tyes Cross, on the triangle junction.

Clerk liaising with MSDC on street gutter cleaning

**175)** To review expenditure against budget for the year to 5<sup>th</sup> November 2024

The expenditure was noted.

#### **Assets**

**176)** To receive report on Finche Field & the Allotments

2422 Asset and Highways Minutes 20241111

Page 1 of 3

a) Picnic bench

Following discussion, it was agreed to ask the handyman to remove and dispose of the broken picnic table. Committee to budget for a new picnic table to be installed at North Lane Rec.

**177)** To receive an update on the Vinols Cross planter competition and agree next steps

A proposal was shared with the committee, following discussion it was agreed that the Clerk will research the cost of self-watering planters. To be discussed at the next meeting.

**178)** To receive report on North Lane Recreation Ground

- a) To receive an update on the work to replace the handwashing facilities at the public conveniences

An update was received

**179)** To receive the Arboricultural report and agree next steps

The report was shared with committee members prior to the meeting. Clerk to establish costs for R1 and R2 priority work.

## Highways

**180)** To receive an update from Cllr Douglas Denham St Pinnock following a meeting with Mims Davis MP

An update was received

Anita Emery (RFO) arrived

**181)** To note issues on parish footpaths and bridleways

- a) To receive an update on FP23WH and agree next steps

It was noted that WSCC are anticipating a quote of approximately £7,000 for the repairs. Following discussion, it was agreed that the Committee will not contribute to these repairs as the view is that it can be done in a more cost-effective way.

Clerk to update Local Access Ranger and discuss other solutions.

- b) To receive an item of correspondence from a resident regarding concerns with accessing footways in the parish

It was agreed that the Clerk will contact the PCSO regarding parking on the footway. Considering the disrepair of footways and pavements generally, it was noted that it would be helpful to have some photographs of the damaged footpaths across the parish.

## General

**182)** To consider the proposed amendments to the Finche Field Management Plan and to agree next steps

Following discussion, it was agreed to remove the section that proposes resurfacing Finche Field car park, along with the section that proposes perimeter fencing at the allotments. Clerk to input changes and bring to the next meeting.

**183)** To prepare a budget for the year 2025-26

A proposed budget was agreed. This will be consolidated with the Administration budget and a first draft budget brought to the December Parish Council meeting for review

**184)** To note any correspondence received  
There was none

**185)** To note items of interest or for consideration at the next meeting  
To consider/agree SID deployment plans

**Date of next meeting 20<sup>th</sup> January 2024**

There being no further business the meeting closed at 21:57

Chairman-----

DRAFT