



## WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2418

### **Minutes of the Meeting of West Hoathly Asset and Highways Committee held on Monday 23<sup>rd</sup> September 2024 at 7:30pm in West Hoathly Village Hall**

#### **Members**

Paul Brown (Chairman)  
Bob Darvill\*  
Martin Robinson  
Claire Hilton

Douglas Denham St Pinnock  
Amy Marshall (Vice Chairman)\*  
Sinead Young\*

\* denotes absence

#### **Also present:**

**There were no members of the public present.**

#### **113) To receive apologies for absence**

Apologies were received from Cllr Amy Marshall, Cllr Sinead Young and Cllr Bob Darvill

#### **114) To receive declarations of interest from Councillors in respect of any matter on the Agenda**

There were none

#### **115) To approve minutes of the Meeting of the Asset & Highways Committee held on 15<sup>th</sup> July 2024 (Document Reference 2414)**

An amendment was made to minute 80 to read - It was noted that the SID has now been deployed continuously since October 2023 and has been rotated around the agreed locations, which included 6 weeks in Highbrook. The 4th bracket has also now been installed. Cllr Paul Brown advised that he intends to complete another data download soon.

#### **116) To receive the clerk's report and note any points of interest**

The Clerks report was received.

#### **117) To review expenditure against budget for the year to 17<sup>th</sup> September 2024**

The expenditure was noted.

#### **Assets**

#### **118) To receive report on Finche Field & the Allotments**

##### **a) To receive an update on the Vinols Cross planter competition**

No entries have been received; it was agreed to promote the competition further in the Chronicle. Committee to consider alternative solutions at the next meeting when discussing the budget for 2024-25.

**119) To receive report on North Lane Recreation Ground**

**a) To receive an update on the work to replace the handwashing facilities at the public conveniences**

The Clerk provided an update, it was agreed to go ahead with removing the Wallgate machines and replacing them with stainless steel basins with percussion taps and hand dryers.

**120) To receive the Arboricultural report and agree next steps**

It was noted that the report had not been received in time for the meeting.

**Highways**

**121) To receive an item of correspondence from a resident regarding safety concerns on Ardingly Road**

The item of correspondence was discussed, it was agreed that a Community Highways Scheme application as suggested by the County Councillor, is unlikely to be successful. Clerk to share WSCC Speed Limit Policy with resident.

**122) To note issues on parish footpaths and bridleways**

**a) To receive an update on FP23WH and agree next steps**

It was noted that the WSCC Local Access Ranger has asked that the resurfacing of FP23WH be considered within the capital program. The application will compete for funding against other requests for footpath improvements across West Sussex.

Following discussion, it was agreed that the Clerk will contact the Rights of Way Team to request permission to use sandstone chippings to cover the worst affected areas. If agreed, this work will be funded by WHPC.

Cllr Martin Robinson enquired whether there is a minimum gap for pedestrians on a public footpath. Cllr Claire Hilton agreed to have a look at FP26\_1WH and advise.

**123) To receive a report on SID deployment**

Cllr Paul Brown provided several reports, which were circulated to councillors via email, prior to the meeting. Cllr Brown gave an overview of the data and answered questions from committee members.

**124) To consider the newly painted centre lines in Top Road, Sharpthorne**

It was noted that the centre lines in Top Road, Sharpthorne and the edge lines in The Hollow, West Hoathly have been reinstated without prior consultation with the Parish Council. The committee queried whether these changes comply with the markings of the C319 within the limits of the 30 mph TRO previously agreed by WSCC Highways dept. This included the highlighted junction boxes at Broadfield, North Lane, Vinols Cross and Station Road with road markings minimised to emphasise the 30mph zone. Clerk will follow up with WSCC Highways Area Manager.

**General**

**125) To receive an update on the Finche Field Management Plan following the meeting on the 21<sup>st</sup> September**

The working group meeting on the 21st September did not go ahead due to unavailability of working group members. Cllr Brown had drafted up the main points of agreement at the previous working group meetings and tabled paper copies to those present for consideration prior to and at the next meeting of the A&H committee.

**126) To review the Local Winter Management Plan**

The latest edition of the Local Winter Management Plan prepared by WSCC was reviewed. It was agreed to remove the section that says 'Mr Paul Brown has agreed to clear the footway from the junction of Top Road and Church Hill down to opposite Bulldogs Bank' Cllr Paul Brown was thanked for agreeing to clear the footway for several years.

**127) To note any correspondence received**

The items of correspondence were noted.

**128) To note items of interest or for consideration at the next meeting**

- Clerk to enquire on kerb cleaning
- Ecology Survey at Finche Field

**Date of next meeting 11<sup>th</sup> November 2024**

There being no further business the meeting closed at 21:14

Chairman-----