



## WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2421

### **Minutes of the Meeting of West Hoathly Parish Council held on Monday 28<sup>th</sup> October 2024 at 7:30pm in West Hoathly Village Hall**

#### **Members**

Ken Allfree\*

Will Buckley

Martin Robinson (Vice  
Chairman)

Bob Darvill\*

Peter Browne

Paul Brown

Claire Hilton

Douglas Denham St Pinnock (Chairman)

Amy Marshall

Manfred Lindfield

Sinead Young\*

\* denotes absence

#### **Also present:**

Leanne Andrews (clerk)

Anita Emery (RFO)

District Cllr Lorraine Carvalho

County Cllr Garry Wall

**There were no members of the public present.**

#### **155) To receive apologies for absence**

Apologies were received from Cllr Sinead Young, Cllr Ken Allfree and Cllr Bob Darvill

#### **156) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda**

Cllr Peter Browne declared an interest in item 6b on the agenda (DM/24/2276 – Drewestone)

#### **157) To approve minutes of the Meeting of West Hoathly Parish Council held on 30<sup>th</sup> September 2024 (Document Reference 2419)**

The minutes were approved as a true record and signed by the chairman

#### **158) To receive the clerk's report**

The clerk's report was received.

#### **159) To receive Councillor reports**

##### **a) West Sussex County Councillor Report – Cllr Garry Wall**

- County Council have begun budget preparation for 2025-26. A council tax increase of 4.99% is likely. Children's care and Adult Social Care continues to be financially challenging.

- West Sussex County Council has submitted an expression of interest on devolution  
<https://www.westsussex.gov.uk/news/west-sussex-county-council-submits-expression-of-interest-on-devolution/>
- A reuse paint scheme is up and running in Burgess Hill  
<https://www.westsussex.gov.uk/news/west-sussex-county-council-introduce-initiative-to-reduce-paint-waste-and-support-local-communities/>
- Cllr Paul Brown asked Cllr Garry Wall for an update on the situation with the centre white lines in Sharpthorne. Cllr Garry Wall to chase this up and enquire whether lines can be removed.

### **Mid Sussex District Councillor Report- Cllr Paul Brown**

There have been no meetings of full council since 25<sup>th</sup> September. Examination of the Reg. 19 District Plan is currently taking place in the Council Chamber.

#### **West Hoathly Brickworks DM/23/0827 Agenda Item 5(b)**

I attended a meeting of the District Planning Committee on 17<sup>th</sup> October when West Hoathly Brickyard DM/23/0827 was tabled as an 'other matters' item. Although I attended prepared to speak but I was not permitted to do so. Planning permission was granted. By means of Agenda Update Sheet committee members were asked to note that the [s.106] legal agreement was completed on 15<sup>th</sup> October.

I submitted a FoI request to have sight and received a reply on 23<sup>rd</sup> October that the document requested is part of the public planning register, for that application, and can be viewed across the Council's website - <https://pa.midsussex.gov.uk/online-applications/>

Indeed, on 23<sup>rd</sup> October they were added to the planning portal. A SANG TECHNICAL NOTE provides the framework for the approval of the SANG had been completed on 2<sup>nd</sup> July and is now available in Legal Agreement Part 9 of 10. The Ecology Solutions SANG Management Plan, already on the planning portal database, is repeated in Part 5 of 10. A worrying statement in the technical note, 2.2 'The SANG land is already well established with existing woodland, ponds, habitats and footpaths. The works to create the SANG are therefore less than would be required for a new SANG' on existing agricultural land.' This is completely at odds with the representations that I and this PC have tried to make to engage planning officers.

#### **West Hoathly Brickworks DM/23/0827 Agenda Item 6(a)**

The following Conditions continue to concern me.

Drainage conditions 7 and 29 remain with unresolved concerns, as I outlined in my representation letter dated 20<sup>th</sup> August, which is on the planning portal.

Achieving an acceptable Construction and Environment Management Plan without making the lives of residents in Hamsey Road intolerable would seem to be impossible when complying with both Conditions 8 and 24.

Should WHPC seek to participate with the LPA in the applicant's discharge of these Planning Conditions? How could that be achieved?

Cllr. Paul Brown

28<sup>th</sup> September 2024

### **Mid Sussex District Councillor Report – Lorraine Carvalho**

- A cross-party working group has begun work on the budget preparation for 2025-26. Expected to be a balanced budget.
- The Clair Hall steering group continues to look at how the project can proceed.

## **160) Planning applications**

### **a) To note decisions from the Local Authority**

#### **The following applications have been granted permission**

DM/24/0835/0836 - The Old Parsonage  
DM/24/1688 - Rhiw Glyn  
DM/23/0827 - West Hoathly Brickworks

#### **The following applications have been withdrawn**

DM/24/1410 – Pericles  
DM/24/1446 – Pericles

#### **The following application has been appealed**

AP/24/0054 - Philpots Manor School, Hook Lane, West Hoathly

Conversion of two existing barns (used as equestrian stables) to create two detached dwellings, together with associated car parking, landscaping and amenity space (Revised plans and Planning Statement received 30.10.2023. Sustainability Statement received 30.10.2023. Noise responses received 27.11.2023 and 29.11.2023. Odour Assessment received 22.05.2024. Dust Assessment received 31.05.2024)

### **b) To consider planning applications received from the Local Authority**

#### **DM/24/2393 - Cobwebb Cottage, North Lane, West Hoathly**

A deciduous Magnolia tree - To lop lower branches where they overhang garden and improve amenity of area below and close by.

The Parish Council has **no objections**

#### **DM/24/2276 – Drewestone, Hammingden Lane, Ardingly**

Proposed roof alterations and extensions to re-model an existing property

The Parish Council has **no objections**

**DM/24/1836 - Philpots Manor School, Hook Lane, West Hoathly**

Erection of Equestrian and Land Management Centre for educational purposes to expand and improve the learning opportunities at Philpots Manor School, together with associated access. (Revised plans received 09.10.2024)

The Parish Council has **no objections**, on the understanding that the Equestrian and Land Management Centre is for exclusive use of pupils and staff at Philpots Manor School.

**DM/24/2473 - Old House, Ardingly Road, West Hoathly**

Proposed steel framed agricultural building

The Parish Council has **no objections** but does have concerns about the proximity to residential dwellings.

**DM/24/2462 - 1 East Lodge, Stonelands, West Hoathly**

Variation of condition No: 2 of planning permission DM/22/2650 to amend approved plans to allow for Two storey front extension with porch to be extended by a further 15m

The Parish Council has **no objections**

**DM/24/1609 - Wickenden Farm, Chilling Street, Sharpthorne**

Change of use to residential retreat to include conversion and extension of existing stables to guest accommodation, conversion of three-sided former agricultural building to workshop, kitchen and amenity space, conversion and extension of small stables to treatment rooms, erection of bin store and provision of car parking area. Updated plans received to clarify landscaping works and width of access track. Updated Tree Report received 17.09.2024, updated ecological report received 21.10.2024 and Drainage Report received 11.10.2024.

The Parish Council would like to seek guidance as to how the application complies with Mid Sussex District Plan policy DP15.

**161) To discuss DM/23/0827 – West Hoathly Brickworks**

Cllr Douglas Denham St Pinnock gave an update following the District Planning Committee meeting on the 17<sup>th</sup> October and explained how planning permission was reconfirmed, with 9-2 in favour.

As the application was discussed under 'other matters', no one was allowed to make representation.

Cllr Douglas Denham St Pinnock explained how he has submitted a freedom of information request as a member of the public, to see the Counsel's opinion relating to the error MSDC made when initially advertising the development in 2023.

Cllr Paul Brown made members aware that the SANG Technical Note is now available in Legal Agreement Part 9 of 10, which is on the planning portal. Cllr Paul Brown raised concerns that there is a worrying statement in the technical note 2.2 that says 'The SANG land is already well established with existing woodland, ponds, habitats and footpaths. The works to create the SANG are therefore less than would be required for a new SANG' on existing agricultural land.'

Following discussion, it was agreed that members would go away and read these documents before deciding next steps. It was agreed to delegate any expenditure, up to the value of £10,000 as previously agreed to the Clerk, Cllr Denham St Pinnock, Cllr Paul Brown and Cllr Martin Robinson.

#### **162) To review the Financial Statements**

a) To approve the **Parish Council** bank reconciliations against corresponding bank statements

b) To note the **Parish Council** combined bank rec and year to date accounts

The Parish Council Financial Statements were noted, year to date accounts were not available as the Rialtas software is not yet available on the RFO's new laptop.

c) To approve the **Trustees of West Hoathly Village Hall** bank reconciliations against corresponding bank statements

d) To note the **Trustees of West Hoathly Village Hall** combined bank rec and year to date accounts

The Trustees of West Hoathly Village Hall Financial Statements were noted, year to date accounts were not available as the Rialtas software is not yet available on the RFO's new laptop.

#### **163) To ratify and approve the payments for October 2024**

a) To approve the **Parish Council** expenditure as itemised on the schedule

The payments of £10,069.13 for October were unanimously ratified and approved.

b) To approve the **Trustees of West Hoathly Village Hall** expenditure as itemised on the schedule

The payments of £1,012.50 for October were unanimously ratified and approved

#### **164) To receive Committee Reports**

a) To note Minutes of Meetings taken place

i) Asset & Highways 23<sup>rd</sup> September 2024 (document reference 2318)

The minutes were noted

#### **165) To receive report from the Management Committee of West Hoathly Village Hall meeting held on 14th October (document reference 2420)**

It was noted the minutes have been circulated

#### **166) To receive reports from external meetings attended by councillors**

Cllr Douglas Denham St Pinnock attended a WSALC board meeting on the 26<sup>th</sup> September. The WSALC Board unanimously agreed that Emily Simpson will takeover the day to day management of WSALC, from Mulberry & Co. Emily will also take the position of Assistant CEO of WSALC.

**167) To receive correspondence**

The correspondence was noted, it was noted that two items of correspondence will go to Asset & Highways for consideration.

**168) To resolve in the light of the possible confidential nature of the business to be transacted, that in the public interest, the press and public be temporarily excluded and instructed to withdraw**

There were none

**169) Staff appraisals**

Staff appraisals were noted and the uplift in salary was agreed for both the Clerk and RFO.

**170) To note items of interest or items for inclusion at next meeting of the Parish Council**

It was noted that there had been discussion on Facebook regarding the planter competition. Suggestions to be considered at A&H meeting on the 11<sup>th</sup> November.

Date of next meeting 25<sup>th</sup> November 2024

There being no further business the meeting closed at 20:39

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Chairman-----