

**TRUSTEES OF  
WEST HOATHLY VILLAGE HALL**  
Charity Registration Number: 305328

Document reference:2424

**Minutes of the Meeting of the  
Trustees of West Hoathly Village Hall held on  
Monday 25<sup>th</sup> November 2024 at 8:30pm in West Hoathly Village Hall**

**Members**

Ken Allfree	Paul Brown*
Will Buckley	Martin Robinson
Claire Hilton	Amy Marshall*
Bob Darvill	Peter Browne*
Douglas Denham St Pinnock* (Chairman)	Manfred Lindfield* Sinead Young

\* denotes absence

**Also Present:**

Leanne Andrews

**198) To receive apologies for absence**

Apologies were received from Cllr Douglas Denham St Pinnock, Cllr Paul Brown, Cllr Peter Browne, Cllr Amy Marshall, Cllr Manfred Lindfield, and RFO Anita Emery.

**199) To receive declarations of interest from Councillors in respect of any matter on the Agenda**

The Parish Council is Sole Managing Trustee of West Hoathly Village Hall; therefore, all Trustees are councillors of West Hoathly Parish Council.

**200) To approve the minutes of the Meeting of the Trustees of West Hoathly Village Hall held on the 29<sup>th</sup> July 2024 (2416)**

The minutes were approved, and the chairman signed them as a true record.

**201) To consider and agree a quotation for the fire exit door replacement and Committee Room window repairs**

The quotations for the fire door replacement and Committee Room window repairs were considered.

It was noted that only one quote has been received for the Committee Room window work, so it was agreed to defer this decision to the next meeting when the other quote has been received.

Following discussion, it was agreed to proceed with the chosen contractor to replace the fire exit doors at the cost of £2,900 (Excl VAT)

**202) To agree to use allocated S106 money to fund the fire exit door replacement and Committee Room window repairs**

It was unanimously agreed to submit a request to MSDC to use £2,900 (Excl VAT) of allocated S106 money to fund the fire exit door work.

**203) To note items of interest or items for inclusion at the next meeting  
Committee Room window repairs**

There being no further business the meeting closed at: 20:23

Chairman-----