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**West Hoathly Parish Council**

**Bank - Cash and Investment Reconciliation as at 10 December 2024**

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**Confirmed Bank & Investment Balances**

Bank Statement Balances

10/12/2024	Current Account	3,160.03
10/12/2024	Deposit Account	69,579.77
10/12/2024	Cambridge Building Society	72,900.00

**145,639.80**

Other Cash & Bank Balances

**21,005.48**

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**166,645.28**

Unpresented Payments

**4,402.07**

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**162,243.21**

Receipts not on Bank Statement

**0.00**

**Closing Balance**

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**162,243.21**

All Cash & Bank Accounts

1	Current Bank A/c	-1,242.04
2	Deposit Account	69,579.77
3	Cambridge Building Society	72,900.00
	Other Cash & Bank Balances	21,005.48
	<b>Total Cash &amp; Bank Balances</b>	<hr/> <b>162,243.21</b> <hr/>

## Detailed Receipts &amp; Payments by Budget Heading 10/12/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	96,470	96,470	0			100.0%	
1090 Interest Received	1,837	200	(1,637)			918.5%	
1300 Other Income	833	0	(833)			0.0%	
1301 TWHVH CC Income	274	0	(274)			0.0%	
1800 TWHVH Employee Costs	2,415	0	(2,415)			0.0%	
1850 TWHVH Vat	713	0	(713)			0.0%	
Income :- Receipts	<b>102,542</b>	<b>96,670</b>	<b>(5,872)</b>			<b>106.1%</b>	<b>0</b>
<b>Net Receipts</b>	<b>102,542</b>	<b>96,670</b>	<b>(5,872)</b>				
<u>110 Administration</u>							
4000 Salaries	23,356	31,842	8,486		8,486	73.3%	
4001 Hall Cleaning	2,691	0	(2,691)		(2,691)	0.0%	
4002 Handyman Salary	827	1,726	899		899	47.9%	
4030 Employer On Costs	5,186	8,719	3,533		3,533	59.5%	
4070 Training/Courses	180	600	420		420	30.0%	
4080 Chairman's Allowance	0	100	100		100	0.0%	
4100 Bank Charges	76	120	44		44	63.6%	
4110 Audit Fees	690	900	210		210	76.7%	
4130 Premises Licence Fee	70	80	10		10	87.5%	
4140 Subscriptions & Memberships	1,257	1,500	243		243	83.8%	
4150 Insurance	2,007	2,500	493		493	80.3%	
4160 Stationery	193	250	57		57	77.2%	
4170 Telephone & Broadband	862	800	(62)		(62)	107.7%	
4180 Website	86	800	714		714	10.8%	
4190 IT	2,019	2,150	131		131	93.9%	
4200 Office Expenses	4	0	(4)		(4)	0.0%	
4230 TWHVH CREDIT CARD expenses	242	0	(242)		(242)	0.0%	
4240 Grants & Donations	6,783	7,000	217		217	96.9%	
4245 Hall VAT	288	0	(288)		(288)	0.0%	
5000 Jubilee Payments only	1,470	0	(1,470)		(1,470)	0.0%	1,470
Administration :- Indirect Payments	<b>48,286</b>	<b>59,087</b>	<b>10,801</b>	<b>0</b>	<b>10,801</b>	<b>81.7%</b>	<b>1,470</b>
<b>Net Payments</b>	<b>(48,286)</b>	<b>(59,087)</b>	<b>(10,801)</b>				
6000 plus Transfer from EMR	1,470						
<b>Movement to/(from) Gen Reserve</b>	<b>(46,816)</b>						

## Detailed Receipts &amp; Payments by Budget Heading 10/12/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>120 Allotments</u>							
1500 Allotments Rent	581	600	19			96.8%	
Allotments :- Receipts	<b>581</b>	<b>600</b>	<b>19</b>			<b>96.8%</b>	<b>0</b>
4300 Water Charges	0	250	250		250	0.0%	
4420 Maintenance	1,000	250	(750)		(750)	400.0%	
Allotments :- Indirect Payments	<b>1,000</b>	<b>500</b>	<b>(500)</b>	<b>0</b>	<b>(500)</b>	<b>200.0%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>(419)</b>	<b>100</b>	<b>519</b>				
<u>130 Finche Field</u>							
4410 Finche Field Mowing	200	250	50		50	80.0%	
4420 Maintenance	0	500	500		500	0.0%	
4430 Bramble Clearing	0	200	200		200	0.0%	
Finche Field :- Indirect Payments	<b>200</b>	<b>950</b>	<b>750</b>	<b>0</b>	<b>750</b>	<b>21.1%</b>	<b>0</b>
<b>Net Payments</b>	<b>(200)</b>	<b>(950)</b>	<b>(750)</b>				
<u>140 North Lane Recreation Ground</u>							
1600 NLR Hire Fees	500	500	0			100.0%	
North Lane Recreation Ground :- Receipts	<b>500</b>	<b>500</b>	<b>0</b>			<b>100.0%</b>	<b>0</b>
4420 Maintenance	14	250	236		236	5.6%	
4500 NLR Maintenance Contract	1,555	3,200	1,645		1,645	48.6%	
North Lane Recreation Ground :- Indirect Payments	<b>1,569</b>	<b>3,450</b>	<b>1,881</b>	<b>0</b>	<b>1,881</b>	<b>45.5%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>(1,069)</b>	<b>(2,950)</b>	<b>(1,881)</b>				
<u>150 Sharpthorne Old Playground</u>							
4420 Maintenance	0	100	100		100	0.0%	
Sharpthorne Old Playground :- Indirect Payments	<b>0</b>	<b>100</b>	<b>100</b>	<b>0</b>	<b>100</b>	<b>0.0%</b>	<b>0</b>
<b>Net Payments</b>	<b>0</b>	<b>(100)</b>	<b>(100)</b>				
<u>160 Playgrounds</u>							
4420 Maintenance	0	1,500	1,500		1,500	0.0%	
4550 Playbark	0	300	300		300	0.0%	
4560 Inspections	0	750	750		750	0.0%	
Playgrounds :- Indirect Payments	<b>0</b>	<b>2,550</b>	<b>2,550</b>	<b>0</b>	<b>2,550</b>	<b>0.0%</b>	<b>0</b>
<b>Net Payments</b>	<b>0</b>	<b>(2,550)</b>	<b>(2,550)</b>				

## Detailed Receipts &amp; Payments by Budget Heading 10/12/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>170</u> <u>Infrastructure</u>							
1700 Wayleave	3	46	43			7.5%	
Infrastructure :- Receipts	<u>3</u>	<u>46</u>	<u>43</u>			<u>7.5%</u>	<u>0</u>
4420 Maintenance	1,535	2,000	465		465	76.8%	
4421 Step refurbishment	0	200	200		200	0.0%	
4422 DS Grass and hedge maintenance	2,658	3,657	999		999	72.7%	
4600 Dog & Litter Bins	0	1,500	1,500		1,500	0.0%	
4620 Hanging Baskets	40	50	10		10	80.0%	
4630 Sharpthorne Christmas Tree	170	250	80		80	68.0%	
4640 Tree Work and Surveys	2,602	2,500	(102)		(102)	104.1%	102
4641 Bluebell Wood Management	5,000	2,800	(2,200)		(2,200)	178.6%	5,000
4690 Grit Bins	0	250	250		250	0.0%	
4741 Defib expenditure	298	0	(298)		(298)	0.0%	298
4751 Hedgehog Highways	158	0	(158)		(158)	0.0%	
Infrastructure :- Indirect Payments	<u>12,461</u>	<u>13,207</u>	<u>746</u>	<u>0</u>	<u>746</u>	<u>94.4%</u>	<u>5,400</u>
<b>Net Receipts over Payments</b>	<u>(12,457)</u>	<u>(13,161)</u>	<u>(704)</u>				
6000 plus Transfer from EMR	5,400						
<b>Movement to/(from) Gen Reserve</b>	<u>(7,057)</u>						
<u>180</u> <u>Premises</u>							
4300 Water Charges	206	400	194		194	51.5%	
4420 Maintenance	482	500	18		18	96.3%	
4750 Toilets Cleaning Contract	2,049	3,000	951		951	68.3%	
4760 Toilets Equipment Contract	331	450	119		119	73.5%	
4770 Electricity	574	1,500	926		926	38.3%	
4900 Defibrillators	93	0	(93)		(93)	0.0%	93
Premises :- Indirect Payments	<u>3,734</u>	<u>5,850</u>	<u>2,116</u>	<u>0</u>	<u>2,116</u>	<u>63.8%</u>	<u>93</u>
<b>Net Payments</b>	<u>(3,734)</u>	<u>(5,850)</u>	<u>(2,116)</u>				
6000 plus Transfer from EMR	93						
<b>Movement to/(from) Gen Reserve</b>	<u>(3,641)</u>						
<u>999</u> <u>VAT Data</u>							
115 VAT on Receipts	3,897	0	(3,897)			0.0%	
VAT Data :- Receipts	<u>3,897</u>	<u>0</u>	<u>(3,897)</u>				<u>0</u>
515 VAT on Payments	3,019	0	(3,019)		(3,019)	0.0%	
VAT Data :- Indirect Payments	<u>3,019</u>	<u>0</u>	<u>(3,019)</u>	<u>0</u>	<u>(3,019)</u>		<u>0</u>
<b>Net Receipts over Payments</b>	<u>878</u>	<u>0</u>	<u>(878)</u>				

## Detailed Receipts &amp; Payments by Budget Heading 10/12/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	107,523	97,816	(9,707)			109.9%	
Payments	70,269	85,694	15,425	0	15,425	82.0%	
<b>Net Receipts over Payments</b>	<u>37,254</u>	<u>12,122</u>	<u>(25,132)</u>				
plus Transfer from EMR	6,963						
<b>Movement to/(from) Gen Reserve</b>	<u>44,217</u>						

## List of Payments made between 27/11/2024 and 10/12/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
10/12/2024	WSSC Local Govt Pension	2425117	491.85		WSSC Local Govt Pension Scheme
10/12/2024	Salaries Mth 9	2425118	2,029.61		Salaries Mth 9
10/12/2024	Dorian Fretwell	2425119	220.80		Dorian Fretwell VH cleaning
10/12/2024	Colin Gibbs	2425120	62.54		Colin Gibbs Handyman
10/12/2024	HMRC Mth9	2425121	574.12		HMRC Mth 9
10/12/2024	British Telecom	DD	70.63		British Telecom
10/12/2024	Derek Shurvell	2425122	295.33		Derek Shurvell Grass mainten
10/12/2024	EDF Energy	2425123DD	49.05		EDF Energy Pav
10/12/2024	Gary Coxall	2425124	115.00		Gary Coxall Gen maintenance
10/12/2024	MULBERRY & CO	2425125	168.00		MULBERRY & CO internal audit
10/12/2024	TC Facilities Management	2425126	225.77		TC Facilities Management
10/12/2024	M Crockett	2425127	40.00		M Crockett Xmas Tree electric
10/12/2024	Highbrook Village Hall	2425128	130.00		Highbrook VH Xmas Tree
10/12/2024	Unity Bank	CHG	12.30		Unity Bank
10/12/2024	Southern Electric	DD	0.14		Southern Electric final paymen
<b>Total Payments</b>			<u>4,485.14</u>		