



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

25th July 2023

Document Reference A2315

To all members of **West Hoathly Parish Council**

You are summoned to attend a meeting of the **Parish Council** to be held on **Monday 31st July 2023 at 7:30pm in West Hoathly Village Hall.**

Leanne Andrews
Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

Agenda

Questions from members of the public.

- 1) To receive apologies for absence**
- 2) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**
- 3) To approve minutes of the Meeting of West Hoathly Parish Council held on 26th June 2023 (Document Reference 2313)**
- 4) To receive the clerk's report**
- 5) To receive Councillor reports**
 - a) West Sussex County Councillor Report
 - b) Mid Sussex District Councillor Report
- 6) Planning applications**
 - a) **To note decisions from the Local Authority**

The following applications have been granted permission

DM/23/1188- 23 Hamsey Road
DM/23/1376- 23 Hamsey Road
DM/23/1023- Home Farm Buildings
DM/22/3743- 1A Hoathly Hill
DM/23/1596- Land South of Wickenden Farmhouse
DM/23/1273- The Conservatory, Duckyls
DM/23/1072- Field East of Hook Lane

b) To consider planning applications received from the Local Authority

DM/23/1636- Duckyls Farm Cottage, Selsfield Road, West Hoathly

Ground floor rear extension This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.

DM/23/0259- Stonelands, West Lodge, Ardingly Road

Single storey rear extension and first floor extension over annexe. Amended Plans received 29.06.2023 showing a revised single storey design for the side extension, to create linked annexe accommodation

DM/23/1679- Fair Tye, Tyes Cross, Sharpthorne

Timber framed twin car port garage with enclosed garden store and home office / studio above.

DM/23/0474- 4A Hamsey Road, Sharpthorne

Retrospective application for the demolition of existing garage and erection of a summer house/cabin and decking (Amended Plan received 04.07.2023).

DM/23/1766- 5 Hoathly Hill, West Hoathly

Variation of condition 2 relating to reference DM/21/0773 to enable the substitution of drawings to allow for variations to windows, tile hanging to the ground floor and alteration to the north facing pitch roof and pitch and depth of south facing balcony

DM/23/1789- Failte, Station Road, Sharpthorne

Proposed first floor extension above existing garage

DM/23/1599- Wildgoose Stables, Selsfield Common

Upgrade of an access track, including two passing places and new gates to entrance, at Wildgoose Stables, Selsfield Common to serve Wildgoose Units A-E, Selsfield Place and its agricultural land. Replacement of the drainage pipe to the south side of the track (Revised description agreed 10.07.2023. Amended plan received 10.07.2023)

DM/23/1828- Vine Yard Cottage, North Lane, West Hoathly

Extension and alterations to existing property including formation of lower ground floor and landscaping proposals

DM/23/1883- 3 Hoathly Hill, West Hoathly

Dormer to front elevation

Please note: Any planning applications received in the interim period will also be considered at this meeting

7) To discuss commercial signage on Selsfield Road

8) To review the Financial Statements

- a) To approve the **Parish Council** bank reconciliations against corresponding bank statements
- b) To note the **Parish Council** combined bank rec and year to date accounts

- c) To approve the **Trustees of West Hoathly Village Hall** bank reconciliations against corresponding bank statements
- d) To note the **Trustees of West Hoathly Village Hall** combined bank rec and year to date accounts

9) To ratify and approve the payments for July

- a) To approve the **Parish Council** expenditure as itemised on the schedule

- b) To approve the **Trustees of West Hoathly Village Hall** expenditure as itemised on the schedule

10) To consider a grant request from Highbrook Village Hall

11) To note £20,000 will be invested in a 1-year bond with Cambridge and Counties Bank

12) To discuss the ownership and storage of the Local History Archive

13) To consider entering into a 3-year agreement with Mulberry and Co for their Auditing services

14) To receive Committee Reports

- a) To note Minutes of Meetings taken place
 - i) Asset & Highways 17th July 2023 (document reference 2314)

15) To receive an update from the Bluebell Woods working group meeting held on the 3rd July

16) To receive reports from external meetings attended by councillors

17) To receive correspondence

18) To note items of interest or items for inclusion at next meeting of the Parish Council

Date of next meeting: 4th September 2023 at 7:30pm