



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference A2318

To all members of **West Hoathly Parish Council**

You are summoned to attend a meeting of the **Parish Council** to be held on **Monday 25th September 2023 at 7:30pm in West Hoathly Village Hall.**

Leanne Andrews
Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

Agenda

Questions from members of the public.

- 1) To receive apologies for absence**
- 2) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**
- 3) To approve minutes of the Meeting of West Hoathly Parish Council held on 04th September 2023 (Document Reference 2316)**
- 4) To receive the clerk's report**
- 5) To receive Councillor reports**
 - a) West Sussex County Councillor Report
 - b) Mid Sussex District Councillor Report
- 6) Planning applications**
 - a) To note decisions from the Local Authority**

The following applications have been granted permission

DM/23/1883- 3 Hoathly Hill
DM/23/2048- 25 Hoathly Hill, West Hoathly

The following application has been refused permission

DM/23/1828 – Vine Yard Cottage

b) To consider planning applications received from the Local Authority

DM/23/1973- Philpots Manor School, Hook Lane, West Hoathly

Conversion of two existing barns (used as equestrian stables) to create two detached dwellings, together with associated car parking, landscaping and amenity space

DM/23/2199 - Land North East Of Phipots Cottages, Hook Lane, West Hoathly

Removal of existing porch/shed on east side and construction of new entrance porch.

DM/23/2271 - New Coombe Farm, Station Road, West Hoathly

Retrospective application for the use of land for stationing a farm office/welfare building

Please note: Any planning applications received in the interim period will also be considered at this meeting

7) To review the Financial Statements

- a) To approve the **Parish Council** bank reconciliations against corresponding bank statements
- b) To note the **Parish Council** combined bank rec and year to date accounts
- c) To approve the **Trustees of West Hoathly Village Hall** bank reconciliations against corresponding bank statements
- d) To note the **Trustees of West Hoathly Village Hall** combined bank rec and year to date accounts

8) To note £1621.52 is held in trust by WHPC from the Coronation donations

9) To ratify and approve the payments for August & September 2023

- a) To approve the **Parish Council** expenditure as itemised on the schedule
- b) To approve the **Trustees of West Hoathly Village Hall** expenditure as itemised on the schedule

10) To note the conclusion of the External Audit for the year ending 31st March 2023

11) To agree the costs for the professional advice to support the Neighbourhood Plan review

12) To consider entering into a 3-year agreement with Mulberry and Co for their Auditing services

13) Gatwick Airport Northern Runway

- a) To agree to register as an interested party by making a relevant representation to the Planning Inspectorate. This gives the Parish Council the right to submit a written representation and to put its views forward.

14)To receive Committee Reports

- a) To note Minutes of Meetings taken place
 - i) Asset & Highways 18th September 2023 (document reference 2317)

15)To receive an update from the Bluebell Woods working group meeting held on the 11th September 2023

- a) To consider setting up working party to fell some of the smaller trees

16)To receive reports from external meetings attended by councillors

17)To receive correspondence

18)To resolve in the light of the possible confidential nature of the business to be transacted, that in the public interest, the press and public be temporarily excluded and instructed to withdraw

19)To receive an update following the Clerk and RFO's annual review and agree salary recommendation

20)To note items of interest or items for inclusion at next meeting of the Parish Council

Date of next meeting: 30th October 2023 at 7:30pm