



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

23rd April 2024

Document Reference A2408

To all members of **West Hoathly Parish Council**

You are summoned to attend a meeting of the **Parish Council** to be held on **Monday 29th April 2024 at 7:30pm in West Hoathly Village Hall.**

Leanne Andrews
Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

Agenda

Questions from members of the public.

- 1) To receive apologies for absence**
- 2) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**
- 3) To approve minutes of the Meeting of West Hoathly Parish Council held on 25th March 2024 (Document Reference 2407)**
- 4) To receive the clerk's report**
- 5) To receive Councillor reports**
 - a) West Sussex County Councillor Report
 - b) Mid Sussex District Councillor Report
- 6) Planning applications**
 - a) To note decisions from the Local Authority**

The following applications have been granted permission

DM/24/0339 - The Potters House
DM/23/3237/3238 - Burstow Cottage
DM/24/0358 - Old Coombe House

b) To consider planning applications received from the Local Authority

DM/24/0567 - Old House, Ardingly Road, West Hoathly

Proposed erection of oak framed outbuilding to be used as Estate office

DM/24/0835/0836 - The Old Parsonage, 1 Queens Square, North Lane, West Hoathly

General repair and conservation works. Minor external and internal alterations including changes to existing rear extension, replacement of modern flooring, reinstatement of inglenook and installation of insulation. Landscape works.

Listed Building Consent

DM/24/0840 - Hams Rough, Hammingden Lane, Highbrook

Proposed oak framed carport with sedum green roof

DM/24/0091 - Duckyls Farm Centre, Selsfield Road, West Hoathly

Addition of 3 new signs to signpost Duckyl's Farm to road traffic.

DM/24/0822 - 5 Hoathly Hill, West Hoathly

Variation of condition 2 of planning application DM/23/1766 (DM/21/0773) - to amend the approved plans to allow for design changes.

DM/24/0911 - Bow Cottage, North Lane, West Hoathly

T1 - Ash: reduce crown by 2m. T2 - Beech: no work. T3 - Ash: fell. T4 - Oak: Reduce crown by 1.5m. T5 - Oak: Reduce crown by 1.5m. T6 - Yew: Raise crown by 3m. T7 - Yew: Raise crown by 3m. T8 - Apple: reduce crown by 1m. H - Western red cedar: reduce crown by 2.5m. T9 - Laurel: reduce crown by 3m. H2 - Beech hedge: reduce crown by 2m

Please note: Any planning applications received in the interim period will also be considered at this meeting

7) To review the Financial Statements

- a) To approve the **Parish Council** bank reconciliations against corresponding bank statements
- b) To note the **Parish Council** combined bank rec and year to date accounts
- c) To approve the **Trustees of West Hoathly Village Hall** bank reconciliations against corresponding bank statements
- d) To note the **Trustees of West Hoathly Village Hall** combined bank rec and year to date accounts

8) To ratify and approve the payments for April 2024

- a) To approve the **Parish Council** expenditure as itemised on the schedule

b) To approve the **Trustees of West Hoathly Village Hall** expenditure as itemised on the schedule

9) To approve the Annual Governance Statement for the financial year ending 31st March 2024

10) To approve the Statement of Accounts for the financial year ending 31st March 2024 and note Principal Variances

11) To consider sponsoring the 'Summer Party' event organised by West Hoathly School Association

12) To receive a recommendation regarding application DM/23/0827 and agree next steps

13) To receive Committee Reports

a) To note Minutes of Meetings taken place

i) Asset & Highways 18th March 2024 (document reference 2406)

14) To receive reports from external meetings attended by councillors

15) To receive correspondence

16) To note items of interest or items for inclusion at next meeting of the Parish Council

Date of next meeting: Annual Statutory meeting 20th May 2024 at 7:30pm