



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

18th June 2024

Document Reference A2413

To all members of **West Hoathly Parish Council**

You are summoned to attend a meeting of the **Parish Council** to be held on **Monday 24th June 2024 at 7:30pm in West Hoathly Village Hall.**

Leanne Andrews
Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

Agenda

Questions from members of the public.

- 1) To receive apologies for absence**
- 2) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**
- 3) To approve minutes of the Meeting of West Hoathly Parish Council held on 20th May 2024 (Document Reference 2409)**
- 4) To approve the minutes of the Extraordinary Parish Council meeting held on Tuesday 4th June 2024 (Document Reference 2410)**
- 5) To receive the clerk's report**
- 6) To receive Councillor reports**
 - a) West Sussex County Councillor Report
 - b) Mid Sussex District Councillor Report
- 7) Planning applications**
 - a) **To note decisions from the Local Authority**

The following applications have been granted permission

DM/24/1144 - Priory Cottage
DM/24/1041 - 11 Hamsey Road
DM/24/0840 - Hams Rough

The following applications have been withdrawn

DM/24/0822 - 5 Hoathly Hill

DM/24/1038 - 13 Broadfield

b) To consider planning applications received from the Local Authority

DM/23/1599 - Wildgoose Stables, Selsfield Common, West Hoathly

Upgrade of an access track, including two passing places and new gates to entrance, at Wildgoose Stables, Selsfield Common to serve Wildgoose Units A-E, Selsfield Place and its agricultural land. Replacement of the drainage pipe to the south side of the track (Revised description agreed 10.07.2023. Amended plan received 10.07.2023) (Ancient Woodland Assessment Report received 17.05.2024)

DM/23/1973 - Philpots Manor School, Hook Lane, West Hoathly

Conversion of two existing barns (used as equestrian stables) to create two detached dwellings, together with associated car parking, landscaping and amenity space (Revised plans and Planning Statement received 30.10.2023. Sustainability Statement received 30.10.2023. Noise responses received 27.11.2023 and 29.11.2023. Odour Assessment received 22.05.2024. Dust Assessment received 31.05.2024)

DM/24/1363 - St Margarets Church, North Lane, West Hoathly

Installation of flat rooflight to existing flat roof of Vestry

DM/24/1332 - Old House, Ardingly Road, West Hoathly

Proposed erection of oak framed outbuilding to be used as Estate office.

DM/24/1409 – Alington, 2 Hilltop Road, West Hoathly

Single storey extension

Please note: Any planning applications received in the interim period will also be considered at this meeting

8) To review the Financial Statements

- a) To approve the **Parish Council** bank reconciliations against corresponding bank statements
- b) To note the **Parish Council** combined bank rec and year to date accounts

- c) To approve the **Trustees of West Hoathly Village Hall** bank reconciliations against corresponding bank statements
- d) To note the **Trustees of West Hoathly Village Hall** combined bank rec and year to date accounts

9) To ratify and approve the payments for June

- a) To approve the **Parish Council** expenditure as itemised on the schedule

- b) To approve the **Trustees of West Hoathly Village Hall** expenditure as itemised on the schedule

- 10) To receive a recommendation from the Finance Committee and agree the payment of grants for the current financial year**
- 11) To confirm the appointment of the Internal Auditor for the year ending 31st March 2025**
- 12) To note the Insurance Schedule for 2024-25**
- 13) To receive and agree a quotation for the cleaning contract at the public conveniences**
- 14) To receive a recommendation from the Bluebell Woods working group to agree to suspend the Financial Regulations and to approve a quotation of £15,000 for the felling work at Bluebell Woods**
- 15) To agree to delegate the decision to spend previously agreed funds of up to £10,000 in connection with legal challenges to the MSDC approval of planning application DM/23/0827 to the Chair, Vice-Chair, Cllr Paul Brown and the Clerk, if required**
- 16) To receive Committee Reports**
 - a) To note Minutes of Meetings taken place
 - i) Finance Committee meeting 10th June 2024 (document reference 2412)
- 17) To receive reports from external meetings attended by councillors**
- 18) To receive correspondence**
- 19) To note items of interest or items for inclusion at next meeting of the Parish Council**

Date of next meeting: 29th July 2024 at 7:30pm