



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

23rd June 2024

Document Reference A2415

To all members of **West Hoathly Parish Council**

You are summoned to attend a meeting of the **Parish Council** to be held on **Monday 29th July 2024 at 7:30pm in West Hoathly Village Hall.**

Leanne Andrews
Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

Agenda

Questions from members of the public.

- 1) To receive apologies for absence**
- 2) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**
- 3) To approve minutes of the Meeting of West Hoathly Parish Council held on 24th June 2024 (Document Reference 2413)**
- 4) To receive the clerk's report**
- 5) To receive Councillor reports**
 - a) West Sussex County Councillor Report
 - b) Mid Sussex District Councillor Report
- 6) Planning applications**
 - a) **To note decisions from the Local Authority**

The following applications have been granted permission

DM/24/0091 - Duckyls Farm Centre
DM/24/0121 - Wickenden Manor
No DM/24/1332 - Old House

The following application has been refused

DM/23/1973 - Philpots Manor School

b) To consider planning applications received from the Local Authority

DM/24/1563 – Sunnyside, Selsfield Road, West Hoathly

Proposed demolition of garage and replacement garage and bathroom extension and associated alterations

DM/24/1609 - Wickenden Farm, Chilling Street, Sharpthorne

Change of use to residential retreat to include conversion and extension of existing stables to guest accommodation, conversion of three-sided former agricultural building to workshop, kitchen and amenity space, conversion and extension of small stables to treatment rooms, erection of bin store and provision of car parking area.

DM/24/1577 - Wickenden Farmhouse, Chilling Street, Sharpthorne

Variation of Condition No: 2 of planning permission DM/22/3182 to alter the pool house in design and location

DM/24/1636 - The Barn, Upper Sheriff, Hammingden Lane

Proposed detached, single storey outbuilding, providing secure vehicle and estate machinery storage

DM/24/1643 - Deanlands Farm, Horsted Lane, Sharpthorne

Single story side extension

DM/24/1637 - The Vineyard, North Lane, West Hoathly

T1(species unknown) - Fell, T2(species unknown) - Trim one limb by 9m to make space for planned works.

DM/24/1579 - 5 And 6 Hoathly Hill, West Hoathly

Retrospective development for part single and part two storey, side extension. 2 no. dormers and balcony to southern, rear pitch of existing roof. Porch extension to no.5 and no.6 Hoathly Hill

Please note: Any planning applications received in the interim period will also be considered at this meeting

7) To review the Financial Statements

- a) To approve the **Parish Council** bank reconciliations against corresponding bank statements
- b) To note the **Parish Council** combined bank rec and year to date accounts

- c) To approve the **Trustees of West Hoathly Village Hall** bank reconciliations against corresponding bank statements
- d) To note the **Trustees of West Hoathly Village Hall** combined bank rec and year to date accounts

8) To ratify and approve the payments for July

- a) To approve the **Parish Council** expenditure as itemised on the schedule

- b) To approve the **Trustees of West Hoathly Village Hall** expenditure as itemised on the schedule

9) To receive feedback following the meeting with the West Sussex Record Office Collections Manager held at West Hoathly Village Hall

10) To consider a grant request of £120 from West Hoathly Royal British Legion to come out of the Jubilee/Coronation fund that the Parish Council holds on trust

11) To receive and agree a quotation for the cleaning contract at the public conveniences

12) To consider adopting a Dark Skies Policy

13) Insurance

- a) To receive quotations to adjust the Buildings Sum insured
- b) to receive a quotation to provide a Reinstatement Cost Assessment
- c) To agree next steps

14) To receive report from the Management Committee of West Hoathly Village Hall (meeting held on the 1st July (document reference 2412))

15) To receive Committee Reports

- a) To note Minutes of Meetings taken place
 - i) Asset & Highways Committee meeting 15th June 2024 (document reference 2414)

16) To receive reports from external meetings attended by councillors

17) To receive correspondence

18) To note items of interest or items for inclusion at next meeting of the Parish Council

Date of next meeting: 2nd September 2024 at 7:30pm