



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

West Hoathly Parish Council Clerks Report July 2024

Actions Taken and points of information not on the agenda

- As in previous years, the Parish Office will be closed in August. The Clerk will be on leave from Wednesday 7th August – Tuesday 27th August
- All grant payments have now been paid
- The felling work at Bluebell Woods is due to start the 2nd or 9th September but will be confirmed nearer the time.

Item 9 – Meeting with West Sussex Record Office

On Monday 1st July, Jennifer Mason, the Collections Manager at West Sussex Record Office visited West Hoathly Village Hall to view the Local History Archive material. Members of the Council and the parish archivist were present. Now that the Collections Manager has seen a sample of the material, she can work her way through the list, flagging up what they would be interested in. This work will take time but once it has been completed the Council will be in a better position to consider how the material should be stored in the long term.

Item 11 – quotations circulated via email

Item 13 – Insurance

At the last meeting it was agreed to establish costs to increase the Buildings Sum Insured for West Hoathly Village Hall and to obtain a quotation to provide a Reinstatement Cost Assessment.

Item 13a

To increase the Buildings Sum Insured for the Village Hall, then the **additional** premiums would be as follows:

£2,000,000 - £141.08

£2,500,000 - £267.12

Item 13b

To carry out a Reinstatement Cost Assessment for insurance purposes, which will involve an inspection and measured survey the fee quoted is £1,250 plus VAT.

Item 17- Correspondence circulated via email