

TRUSTEES OF WEST HOATHLY VILLAGE HALL

Charity Registration Number: 305328

West Hoathly Village Hall Hire Charges with effect from 1st September 2023

Main Hall (includes stage and kitchen)	
Morning or Afternoon sessions 09:00 – 13:00 or 14:00 – 18:00	£29.50
Evening sessions 19:00 – 23:30 Monday – Thursday Friday – Sunday	£37.00 £79.00
Whole Day including use of Committee room	£157.50
Elections (06.30 – 22.30)	£202.50
Committee Room	Hourly rate £6.50
Non Parish Hires	
Main Hall (includes stage and kitchen)	
Morning or Afternoon sessions 09:00 – 13:00 or 14:00 – 18:00	£45.50
Evening sessions 19:00 – 23:30 Monday – Thursday Friday - Sunday	£56.00 £118.00
Regular Users (At least once a month)	
Hall (includes stage and kitchen)	
Morning or Afternoon sessions 09:00 – 13:00 or 14:00 – 18:00	£16.50
Evening sessions 19:00 – 23:30	£19.00
Rate per hour (and thereafter at half hourly increments)	£7.50
Equipment Hire	
Table Hire 14 large, 4 medium, 1 small	£1 per table
Chair Hire 100 chairs	30p per chair
Crockery charged at equivalent session rate	

Maximum numbers 90 seated and 175 dancing

Deposits

A security deposit is required from individual private hirers:

£50 generally

£25 for children's parties

£100 for other parties

The deposit is refundable in full provided no damage has occurred, **the hall is left clean and tidy** and the key is returned otherwise the Management Committee reserves the right to retain some or all of the deposit.

Regular Users Will Be Charged For An Extra Session If The Hall Is Left Dirty.

Group bookings for dances, discos etc. will require a deposit of £100 from the group account (not a personal cheque) This will be refunded after a period of three days if the hall is left clean and tidy with no damage to hall or contents.

Committee room only hirings do not have the use of the kitchen other than by prior arrangement at the time of booking.

LOST KEYS will be charged at £10 plus the cost of the replacement key.

To make a booking:

Please telephone the Clerk on 01342 811301, or visit the Parish Office in the Village Hall on Tuesday or Thursday between 09:00 – 12:00.