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## West Hoathly Parish Council

### Bank - Cash and Investment Reconciliation as at 20 November 2024

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

20/11/2024	Current Account	4,122.70
20/11/2024	Deposit Account	69,579.77
20/11/2024	Cambridge Building Society	72,900.00

**146,602.47**

##### Other Cash & Bank Balances

**21,005.48**

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**167,607.95**

##### Unpresented Payments

**4,151.61**

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**163,456.34**

##### Receipts not on Bank Statement

**0.00**

#### **Closing Balance**

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**163,456.34**

##### All Cash & Bank Accounts

1	Current Bank A/c	-28.91
2	Deposit Account	69,579.77
3	Cambridge Building Society	72,900.00
	Other Cash & Bank Balances	21,005.48
	<b>Total Cash &amp; Bank Balances</b>	<b>163,456.34</b>

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## Detailed Receipts &amp; Payments by Budget Heading 20/11/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	96,470	96,470	0			100.0%	
1090 Interest Received	1,837	200	(1,637)			918.5%	
1300 Other Income	833	0	(833)			0.0%	
1301 TWHVH CC Income	274	0	(274)			0.0%	
1800 TWHVH Employee Costs	2,139	0	(2,139)			0.0%	
1850 TWHVH Vat	288	0	(288)			0.0%	
Income :- Receipts	<b>101,841</b>	<b>96,670</b>	<b>(5,171)</b>			<b>105.3%</b>	<b>0</b>
<b>Net Receipts</b>	<b>101,841</b>	<b>96,670</b>	<b>(5,171)</b>				
<u>110 Administration</u>							
4000 Salaries	20,876	31,842	10,966		10,966	65.6%	
4001 Hall Cleaning	2,415	0	(2,415)		(2,415)	0.0%	
4002 Handyman Salary	744	1,726	982		982	43.1%	
4030 Employer On Costs	4,646	8,719	4,073		4,073	53.3%	
4070 Training/Courses	180	600	420		420	30.0%	
4080 Chairman's Allowance	0	100	100		100	0.0%	
4100 Bank Charges	64	120	56		56	53.3%	
4110 Audit Fees	550	900	350		350	61.1%	
4130 Premises Licence Fee	70	80	10		10	87.5%	
4140 Subscriptions & Memberships	1,257	1,500	243		243	83.8%	
4150 Insurance	2,007	2,500	493		493	80.3%	
4160 Stationery	193	250	57		57	77.2%	
4170 Telephone & Broadband	803	800	(3)		(3)	100.4%	
4180 Website	86	800	714		714	10.8%	
4190 IT	2,019	2,150	131		131	93.9%	
4200 Office Expenses	4	0	(4)		(4)	0.0%	
4230 TWHVH CREDIT CARD expenses	242	0	(242)		(242)	0.0%	
4240 Grants & Donations	6,783	7,000	217		217	96.9%	
4245 Hall VAT	288	0	(288)		(288)	0.0%	
5000 Jubilee Payments only	1,470	0	(1,470)		(1,470)	0.0%	1,470
Administration :- Indirect Payments	<b>44,696</b>	<b>59,087</b>	<b>14,391</b>	<b>0</b>	<b>14,391</b>	<b>75.6%</b>	<b>1,470</b>
<b>Net Payments</b>	<b>(44,696)</b>	<b>(59,087)</b>	<b>(14,391)</b>				
6000 plus Transfer from EMR	1,470						
<b>Movement to/(from) Gen Reserve</b>	<b>(43,226)</b>						

## Detailed Receipts &amp; Payments by Budget Heading 20/11/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>120 Allotments</u>							
1500 Allotments Rent	562	600	38			93.7%	
Allotments :- Receipts	<b>562</b>	<b>600</b>	<b>38</b>			<b>93.7%</b>	<b>0</b>
4300 Water Charges	0	250	250		250	0.0%	
4420 Maintenance	1,000	250	(750)		(750)	400.0%	
Allotments :- Indirect Payments	<b>1,000</b>	<b>500</b>	<b>(500)</b>	<b>0</b>	<b>(500)</b>	<b>200.0%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>(438)</b>	<b>100</b>	<b>538</b>				
<u>130 Finche Field</u>							
4410 Finche Field Mowing	200	250	50		50	80.0%	
4420 Maintenance	0	500	500		500	0.0%	
4430 Bramble Clearing	0	200	200		200	0.0%	
Finche Field :- Indirect Payments	<b>200</b>	<b>950</b>	<b>750</b>	<b>0</b>	<b>750</b>	<b>21.1%</b>	<b>0</b>
<b>Net Payments</b>	<b>(200)</b>	<b>(950)</b>	<b>(750)</b>				
<u>140 North Lane Recreation Ground</u>							
1600 NLR Hire Fees	500	500	0			100.0%	
North Lane Recreation Ground :- Receipts	<b>500</b>	<b>500</b>	<b>0</b>			<b>100.0%</b>	<b>0</b>
4420 Maintenance	14	250	236		236	5.6%	
4500 NLR Maintenance Contract	1,555	3,200	1,645		1,645	48.6%	
North Lane Recreation Ground :- Indirect Payments	<b>1,569</b>	<b>3,450</b>	<b>1,881</b>	<b>0</b>	<b>1,881</b>	<b>45.5%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>(1,069)</b>	<b>(2,950)</b>	<b>(1,881)</b>				
<u>150 Sharpthorne Old Playground</u>							
4420 Maintenance	0	100	100		100	0.0%	
Sharpthorne Old Playground :- Indirect Payments	<b>0</b>	<b>100</b>	<b>100</b>	<b>0</b>	<b>100</b>	<b>0.0%</b>	<b>0</b>
<b>Net Payments</b>	<b>0</b>	<b>(100)</b>	<b>(100)</b>				
<u>160 Playgrounds</u>							
4420 Maintenance	0	1,500	1,500		1,500	0.0%	
4550 Playbark	0	300	300		300	0.0%	
4560 Inspections	0	750	750		750	0.0%	
Playgrounds :- Indirect Payments	<b>0</b>	<b>2,550</b>	<b>2,550</b>	<b>0</b>	<b>2,550</b>	<b>0.0%</b>	<b>0</b>
<b>Net Payments</b>	<b>0</b>	<b>(2,550)</b>	<b>(2,550)</b>				

## Detailed Receipts &amp; Payments by Budget Heading 20/11/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>170</u> <u>Infrastructure</u>							
1700 Wayleave	3	46	43			7.5%	
Infrastructure :- Receipts	<u>3</u>	<u>46</u>	<u>43</u>			<u>7.5%</u>	<u>0</u>
4420 Maintenance	1,420	2,000	580		580	71.0%	
4421 Step refurbishment	0	200	200		200	0.0%	
4422 DS Grass and hedge maintenance	2,067	3,657	1,590		1,590	56.5%	
4600 Dog & Litter Bins	0	1,500	1,500		1,500	0.0%	
4620 Hanging Baskets	40	50	10		10	80.0%	
4630 Sharpthorne Christmas Tree	0	250	250		250	0.0%	
4640 Tree Work and Surveys	2,602	2,500	(102)		(102)	104.1%	102
4641 Bluebell Wood Management	5,000	2,800	(2,200)		(2,200)	178.6%	5,000
4690 Grit Bins	0	250	250		250	0.0%	
4741 Defib expenditure	298	0	(298)		(298)	0.0%	298
4751 Hedgehog Highways	158	0	(158)		(158)	0.0%	
Infrastructure :- Indirect Payments	<u>11,585</u>	<u>13,207</u>	<u>1,622</u>	<u>0</u>	<u>1,622</u>	<u>87.7%</u>	<u>5,400</u>
<b>Net Receipts over Payments</b>	<u>(11,582)</u>	<u>(13,161)</u>	<u>(1,579)</u>				
6000 plus Transfer from EMR	5,400						
<b>Movement to/(from) Gen Reserve</b>	<u>(6,182)</u>						
<u>180</u> <u>Premises</u>							
4300 Water Charges	206	400	194		194	51.5%	
4420 Maintenance	482	500	18		18	96.3%	
4750 Toilets Cleaning Contract	1,861	3,000	1,139		1,139	62.0%	
4760 Toilets Equipment Contract	331	450	119		119	73.5%	
4770 Electricity	527	1,500	973		973	35.1%	
4900 Defibrillators	93	0	(93)		(93)	0.0%	93
Premises :- Indirect Payments	<u>3,499</u>	<u>5,850</u>	<u>2,351</u>	<u>0</u>	<u>2,351</u>	<u>59.8%</u>	<u>93</u>
<b>Net Payments</b>	<u>(3,499)</u>	<u>(5,850)</u>	<u>(2,351)</u>				
6000 plus Transfer from EMR	93						
<b>Movement to/(from) Gen Reserve</b>	<u>(3,406)</u>						
<u>999</u> <u>VAT Data</u>							
115 VAT on Receipts	1,049	0	(1,049)			0.0%	
VAT Data :- Receipts	<u>1,049</u>	<u>0</u>	<u>(1,049)</u>				<u>0</u>
515 VAT on Payments	2,939	0	(2,939)		(2,939)	0.0%	
VAT Data :- Indirect Payments	<u>2,939</u>	<u>0</u>	<u>(2,939)</u>	<u>0</u>	<u>(2,939)</u>		<u>0</u>
<b>Net Receipts over Payments</b>	<u>(1,890)</u>	<u>0</u>	<u>1,890</u>				

## Detailed Receipts &amp; Payments by Budget Heading 20/11/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	103,956	97,816	(6,140)			106.3%	
Payments	65,488	85,694	20,206	0	20,206	76.4%	
<b>Net Receipts over Payments</b>	<u>38,467</u>	<u>12,122</u>	<u>(26,345)</u>				
plus Transfer from EMR	6,963						
<b>Movement to/(from) Gen Reserve</b>	<u>45,430</u>						

## List of Payments made between 29/10/2024 and 20/11/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
20/11/2024	Salaries November	2425106	2,048.85		Salaries November
20/11/2024	Colin Gibbs	2425107	73.33		Colin Gibbs Handyman salary
20/11/2024	WSCC Local Govt Pension	2425108	502.01		WSCC Local Govt Pension Scheme
20/11/2024	Dorian Fretwell	2425109	220.80		Dorian Fretwell VH cleaning
20/11/2024	HMRC	2425110	588.04		HMRC
20/11/2024	Rialtas Software	2425111	30.00		Rialtas Software transfer
20/11/2024	TC Facilities Management	2425112	225.77		TC Facilities WC cleaning
20/11/2024	EDF Energy	2425113DD	44.84		EDF Energy
20/11/2024	Gary Coxall	2425114	210.00		Gary Coxall various clearing
20/11/2024	Colin Gibbs expenses	2425115	7.99		Colin Gibbs expenses
20/11/2024	Credit card	CC	35.53		Credit card
20/11/2024	British Telecom	DD	275.54		BT (to be challenged)
20/11/2024	Unity Bank	CHGS	3.60		Unity Bank bank charges
<b>Total Payments</b>			<u>4,266.30</u>		